



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

November 4, 2020

DIVISION MEMORANDUM

NO. 202, S. 2020

**CONDUCT OF 2020 ONLINE FOURTH QUARTER DIVISION MONITORING,
EVALUATION AND ADJUSTMENT (DMEA)**

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Other Concerned

1. Please be informed that the conduct of the Fourth Quarter Monitoring, Evaluation and Adjustment 2020 Via Online Platform will be on the following schedules below:

Activities	Date	Participants	Facilitators	Platform
School Monitoring, Evaluation and Adjustment (SMEA)	November 16-20, 2020	Teaching and non-teaching personnel	School head and Sch. M & E coordinator	
District Monitoring, Evaluation and Adjustment (DisMEA)	November 24-25, 2020	All school heads of the district	Public Schools District Supervisors	
Division Monitoring, Evaluation and Adjustment (DMEA)	November 26-27 & Dec 1, 2020	SDS, ASDS, AO, ITO, BO, Legal Officer, Div. Accountant, SGOD & CID Chiefs, All PSDS & EPS, SGOD unit heads & Div. SHS Coordinator	SEPS-SMME and Planning & Research	Google Meet link will be provided 15 minutes before the meeting

2. Public Schools District Supervisors (PSDS) and Division Senior High School Coordinator will present the Leading Indicators. Please see attached template of Leading Indicators. (Enclosure no. 1 for your reference.

Note: All data shall be actual real time data submitted by schools

3. Public Schools District Supervisors must inform the School Management Monitoring and Evaluation Unit the schedule (date and time) of the conduct of School and District Monitoring, Evaluation and Adjustment for monitoring.
4. The Key Result Areas are to be presented by:
 - Administrative Management (Administrative Officer V)
 - Financial Management Budget Officer and Division Accountant)
 - Performance Management (Education Program Supervisors and SGOD Unit Heads)
 - Ancillary Service (ITO, Legal Officer and Supply Officer)Please see attached template (Enclosure No. 2) for the reference.
5. Widest dissemination of this memorandum is highly desired.

PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent



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(Enclosure 1 to DIV. MEMO No. 262 s. 2020)

Quarter IV Monitoring, Evaluation and Adjustment 2020

I. Leading Indicators (to be presented by PSDS and SHS Division Coordinator)

Leading Indicators										
		SY 2019-2020			As of October 30, 2020			Percentage		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
Access	I. Enrollment									
	1. Kindergarten to Elementary Grades									
	A. Kindergarten									
	B. Grade 1									
	C. Grade 2									
	D. Grade 3									
	E. Grade 4									
	E. Grade 5									
	F. Grade 6									
	2. Junior High School									
	A. Grade 7									
	B. Grade 8									
	C. Grade 9									
	D. Grade 10									
	3. Senior High School (1st Sem.)									
	A. Grade 11									
	B. Grade 12									
	II. Alternative Learning System									
		SY 2019-2020			As of October 30, 2020			Percentage		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
1. No. of Mapped Learners										
A. Basic Literacy Program (BLP)										
B. A&E (Elem)										
C. A&E (JHS)										
Total:										
2. No. of Enrolled ALS Learners										
A. Basic Literacy Program (BLP)										
B. A&E (Elem)										
C. A&E (Sec.)										
Total:										
3. No. of A&E Test Passers										
A. Elem.										
B. JHS										
Total:										





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GOVERNANCE	I. Private Schools					
		Total No. of Private Schools	Total No. of schools with permit	Percentage	Total No. of Schools with recognition	Percentage
	A. Elem.					
	B. JHS					
	C. SHS					
	II. No. of Functional CLC's		S.Y. 2019-2020		S.Y. 2020 -2021	
	Elem.					
	B.JHS					
	C.SHS					
	III. No. & Percentage of Schools with Liquidated MOOE	Total No. of schools	As of October 5, 2020		As of November 5, 2020	
No. of Schools Liquidated			Percentage	No. of Schools Liquidated	Percentage	
A. Elem.						
B. JHS						
C. SHS						
Total:						

Additional:

Consolidated Annual GAD Plan and Budget from Schools (to be presented by PSDS/ Div. SHS coordinator)

Annual Gender and Development (GAD) Plan and Budget for CY 2021

Gender Issue and/ or GAD Mandate (1)	Cause of the Gender Issue (2)	GAD result statement/ GAD Objective (3)	Relevant Agency MFO/PAP (4)	GAD Activity (5)	Output Performance Indicators and Target (6)	GAD Budget (8)	Source of Budget (8)	Responsible Unit/Office (9)
Client-Focused								
Organization-Focused								



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(Enclosure 2 to DIV. MEMO No. 22 s. 2020)

II. Accomplishment Report / Issues Encountered / Facilitating and Hindering Factors / GAD Plan
 (to be presented by EPS, SGOD Unit Heads, ITO, Legal Officer, Budget Officer, Division Accountant, AO V and Supply Officer)

A. Quarterly Accomplishment Report

Quarter	KRA	Physical Accomplishment			Financial Accomplishment		
		List of Activity	Activity Output (Details of Status/MOVs)	STATUS (Accomplished/ Not Accomplished/ On-Going/ Rescheduled)	Major Output	Amount to be Utilized (WFP)	Actual Amount Utilized

B. Summary of Issues Encountered and actions taken

Quarter	Issues Encountered	Actions Taken

C. Summary of Facilitating Factors

Quarter	Facilitating Factors	Actions Taken

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D. Summary of Hindering Factors

Quarter	Hindering Factors	Actions Taken

E. Annual Gender and Development (GAD) Plan and Budget for CY 2021

Gender Issue and/ or GAD Mandate	Cause of the Gender Issue	GAD result statement/ GAD Objective	Relevant Agency MFO/PAP	GAD Activity	Output Performance Indicators and Target	GAD Budget	Source of Budget	Responsible Unit/Office
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(8)	(9)
Client-Focused								
Organization-Focused								



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