



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division Superintendent

January 18, 2021

DIVISION MEMORANDUM

No. 020, S. 2021

DESIGNATION OF ELVIE R. VERDE AS DIVISION GULAYAN SA PAARALAN COORDINATOR

To : Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. This is to disseminate to all personnel in the division the designation of **MRS. ELVIE R. VERDE** Education Program Supervisor in EPP/TLE as the **DIVISION GULAYAN SA PAARALAN COORDINATOR** of the Schools Division Office of Kabankalan City effective immediately.
2. Mrs. VERDE is expected to coordinate with the Curriculum Implementation Division in support of the Division Thrusts, Programs and Activities relative to her designation as the Division Gulayan sa Paaralan Coordinator.
3. Everyone is enjoined to cooperate and accord the usual courtesy and respect due to her and the office she represents.
4. For information and guidance.

PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent



Republic of the Philippines

Department of Education

**Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY**

Office of the Schools Division
Superintendent

MEMORANDUM

To : **ELVIE R. VERDE**
Education Program Supervisor
EPP/TLE

From : **PORTIA M. MALLORCA, PhD, CESO V**
Schools Division Superintendent

Designation : **DESIGNATION AS DIVISION GULAYAN SA PAARALAN COORDINATOR**

Date : January 18, 2021

You are hereby designated as **DIVISION GULAYAN SA PAARALAN COORDINATOR** effective immediately in addition to your regular duties and functions as Education Program Supervisor – EPP/TLE.

This designation carries with it the authority and responsibility to perform functions relative to the position in support to the division thrusts, programs and activities.

Moreover, you are advised to work in coordination with the Officer-In-Charge of the Chief Education Supervisor, Curriculum Implementation Division (OIC-Chief CID).

The designation does not carry with it additional remuneration and can be revoked or rescinded by this Office when deemed necessary for the good of the service.

Be guided accordingly.

**CC: ASDS Peter J. Galimba
Junry M. Esparar
Cecilia G. Abello**



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