



Republic of the Philippines  
**Department of Education**

Region VI–Western Visayas

**SCHOOLS DIVISION OF KABANKALAN CITY**

**DIVISION MEMORANDUM**

NO. 048, s. 2021

February 23, 2021

**PROHIBITED ACTS IN CONNECTION WITH THE MAY 9, 2022 NATIONAL AND LOCAL ELECTIONS IN RELATION TO COMELEC RESOLUTION NO. 10695.**

TO: Assistant Schools Division Superintendent  
Chiefs CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Office of the Commission on Elections issued Resolution No. 10695 promulgated on February 10, 2021 In re: The Calendar of Activities and Periods of Certain Prohibited Acts in Connection with the May 9, 2022 National and Local Elections, please see copy of Resolution No. 10695 as reference attached hereto as Annex "A".

2. In addition, engaging directly or indirectly in partisan political activities by one holding non-political office is a grave offense under Section 2, par. 26 of the Department of Education Revised Rules of Procedure in Administrative Cases.

3. In view thereof, the Department of Education Schools Division of Kabankalan City informs and reminds us of the following prohibited acts in connection with the May 9, 2022 National and Local Elections:

3.1. Campaigning (Sec. 5, R.A.7166)

3.2. Selling, furnishing, offering, buying, serving or taking intoxication liquor.  
(Sec. 261 (dd), OEC)

3.3. Giving, accepting, free transportation, food or drinks or things of value.  
(Section 89, OEC)

3.4. Voting more than once or in substitution of another (Sec. 261 (z), (2) and (3), OEC)

3.5. Soliciting votes or undertaking any propaganda for or against candidate or any political party within the polling place within 30 meters thereof. (Sec. 261 (cc), OEC)

3.6. Opening of booths or stalls for the sale, etc., of merchandise or refreshments within a radius of thirty (30) meters from the polling place (dd) (2) , OEC.)

3.7. Holding of fairs, cockfights, boxing, horse races or any other similar sports.  
(Sec. 261 (dd) (3), OEC.)

4. Widest dissemination of this memorandum is highly desired

**PORTIA M. MALLORCA , PhD., CESO V**  
Schools Division Superintendent

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REP-ED

Republic of the Philippines  
**COMMISSION ON ELECTIONS**  
Manila

<p><b>IN THE MATTER OF ABAS, SHERIFF M., PRESCRIBING THE GUANZON, MA. ROWENA AMELIA V., CALENDAR OF ACTIVITIES INTING, SOCORRO B., AND PERIODS OF CERTAIN CASQUEJO, MARLON S., PROHIBITED ACTS IN KHO, ANTONIO JR. T., CONNECTION WITH THE FEROLINO-AMPOLOQUIO, Aimee P. MAY 09, 2022 NATIONAL AND LOCAL ELECTIONS.</b></p>	<p>Chairman Commissioner Commissioner Commissioner Commissioner</p>
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Promulgated: February 10, 2021

**RESOLUTION NO. 10695**

Pursuant to the powers vested in it by the Constitution of the Republic of the Philippines, the Omnibus Election Code (B.P. Blg. 881), Republic Acts No. 6646, 7166, 8189, 8436, 9189, 9369, 10756 and other election laws, the Commission on Elections (Commission) **RESOLVED** to prescribe the following calendar of activities and periods of prohibited acts in connection with the May 9, 2022 national and local elections:

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
March 31, 2021 (Wednesday)	Last day for filing of petitions for registration and manifestation of intent to participate of REGISTERING party-list groups, coalitions or organizations.	
March 31, 2021 (Wednesday)	Last day for filing of manifestation of intent to participate of EXISTING party-list groups, coalitions or organizations.	
April 30, 2021 (Friday)	Last day for filing of petitions for registration of political parties.	
May 9, 2021 (Sunday) to August 7, 2022 (Sunday)		Transfer, promotion, extension, recall or otherwise movement of officer or member of the foreign service corps from the current post or position, (Section 35, of the Overseas Voting Act of 2013).

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
May 31, 2021 (Monday)	Last day for filing of petitions for registration of coalition of political parties.	
August 15, 2021 (Sunday)* *Deadline will be the next working day	Last day of currently registered political parties or coalition of political parties to submit a Sworn Information Update Statement (SIUS). (See Comelec Resolution No. 10411 dated July 31, 2018)	
August 31, 2021 (Tuesday)	Last day for overseas voters to file application for transfer of registration records from the overseas registry to the local registry. (Sec. 4, Comelec Resolution No. 10619 dated November 6, 2019).	
September 1, 2021 (Wednesday) to September 28, 2021 (Tuesday)	Holding of political conventions by political parties to select and nominate official candidates for all elective positions, (Sec. 15, R.A. 8436 as amended by Sec. 13, RA No. 9369 in relation to Section 29 R.A. 6646 and Section 28, R.A. 8436.	
September 30, 2021 (Thursday)	Last day to submit List of Authorized Signatories with Specimen Signatures from political parties/coalitions.	
September 30, 2021 (Thursday)	Last day of filing of applications for voters registration under the system of continuing registration for purposes of the May 9, 2022 National and Local Elections. (See Comelec Resolution No. 10549, Section 4 dated July 18, 2019 and Resolution No. 10635 dated January 2, 2020)	
September 30, 2021 (Thursday)	Last day for overseas voters to file applications for registration / certification as overseas voters, transfer of registration records from one Post to another Post (10619)	
September 30, 2021 (Thursday)	Last day for overseas voter who transfer from one residence to another within the same Post and Country, to update address. (Sec. 4, Comelec Resolution No. 10619 dated November 6, 2019).	
October 1, 2021 (Friday) to October 8, 2021 (Friday) *including Sat and Sun	Filing of Certificate of Candidacy for all elective positions and Filing of Certificate of Nomination and Acceptance	
October 1, 2021 (Friday) to October 8, 2021 (Friday) *including Sat and Sun	Filing of List of Nominees, Certificate of Nomination and Certificate of Acceptance of Nomination and Affidavit of Existing Party-List Groups, Coalitions and Organizations. (Resolution approved on January 13, 2021)	

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
October 29, 2021 (Friday)	Start of posting of the tentative list of candidates at the Comelec Website and at the offices where the COCs were files, for the aspirants to check their names to appear on the official ballot.	
October 29, 2021 (Friday)	Last day to file request for change/correction/transfer of voting center.	
November 8, 2021 (Monday)	Last day to file a request for correction on the name to appear on the ballot.	
November 15, 2021 (Monday)	Last day of substitution of party-list nominees by reason of withdrawal.	
November 15, 2021 (Monday)	Last day to file petition for exclusion of an overseas voter from the National Registry of Overseas Voters (NROV)	
November 15, 2021 (Monday)	Last day for the substitute of an official candidate of a political party or coalition who withdrew, died or was disqualified by final judgment, to file certificate of candidacy in order to reflect the name of the substitute on the official ballot.	
November 16, 2021 (Tuesday) up to mid-day of Election Day	Period within which the substitute of an official candidate of a political party or coalition, who died or was disqualified by final judgement may file certificate of candidacy, provided that the substitute candidate and the substituted candidate have the same surname.	
November 29, 2021 (Monday)	Last day for the Commission to announce the specific mode of overseas voting per country/post. (Sec. 23, R.A. 10590).	
November 30, 2021 (Tuesday)	Last day to publish of the Approved List of Nominees by the EID	
December 6, 2021 (Monday)	Last day to conduct raffle of accredited party-list group for purposes of determining the order of their listing in the official ballot.	
January 03, 2022 (Monday) to January 31, 2022 (Monday)	Constitution of Board of Canvassers (BOCs) and Electoral Boards (EBs), DepEd Supervising Officers (DESOs) and Support Staff).	
January 9, 2022 (Sunday) to June 08, 2022 (Wednesday)	<b>ELECTION PERIOD</b>	Alteration of territory of a precinct or establishment of a new precinct. (Section 5, R.A. 8189)

## DATE/PERIOD

## ACTIVITIES

## PROHIBITED ACTS

January 10, 2022 (Monday)	Last day to prepare and update Certified List of Overseas Voters (CLOV) and furnish copies to the PHL embassies, consulates and other foreign service establishments abroad. (Sec. 48, Comelec Resolution No. 10619 dated November 6, 2019).
January 17, 2022 (Monday) to January 31, 2022 (Monday)	Constitution of Special Board of Election Inspectors (SBEIs), Special Ballot Reception and Custody Groups (SBRCGs) and Special Board of Canvassers (SBOCs) for overseas voting.
January 21, 2022 (Friday)	Last day to file petition for inclusion of voters in the permanent list of voters. (Section 34, Republic Act NO. 8189, Resolution No. 10549, Section 52).
January 28, 2022 (Friday)	Last day to file petition for the exclusion of voters in the permanent list of voters. (Section 35, Republic act No. 8189 Resolution No. 10549, Section 53).

Transfer or movement of officers and employees in the civil service (Sec. 261 (h), Omnibus Election Code).

Bearing, carrying or transporting firearms or other deadly weapons, unless authorized in writing by the Commission. (Sec. 32, R.A. 7166).

Use of security personnel or bodyguards by candidate unless authorized in writing by the Commission. (Section 33, R.A. 7166)

Organization or maintenance of reaction forces, strike forces or other similar forces. (Section 261 (u), OEC).

Suspension of elective local officials. (Sec. 261 (x), OEC).

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
February 3, 2022 (Thursday)	Last day for ERB Meeting to certify the list of voters. (Section 54 of Comelec Resolution No. 10549 dated July 18, 2019 in relation to Comelec Resolution NO. 10188 dated July 19, 2017).	
February 8, 2022 (Tuesday)	Posting of the certified list of voters. (Sec. 30, R.A. 8189)	
February 8, 2022 (Tuesday) to May 7, 2022 (Saturday)	Campaign period for candidates for President, Vice-President, Senator and party-list groups participating in the party-list system of representation. (Section 5 (a) R.R 7166 and Section 4, R.A. 7941).	Campaigning on April 14, 2022 (Thursday) and April 15, 2022 (Good Friday)
February 8, 2022 (Tuesday) to May 9, 2022 (Monday)		Giving donations or gift in cash or in kind etc. (Section 104, OEC).
February 8, 2022 (Tuesday) to May 9, 2022 (Monday)		Appointment or use of special policemen, confidential agents and the like. (Section 261 (m), OEC)
March 7, 2022 (Monday)	Last day to file application to avail of local absentee voting.	
March 10, 2022 (Thursday)	Last day for the CLAV to receive application forms for local absentee voting.	
March 10, 2022 (Thursday) to June 8, 2022 (Wednesday)		Illegal release of prisoners. (Section 261 (n), OEC).
March 14, 2022 (Monday)	Last day to post notice of the date, time and place of testing and sealing of VCMs for overseas voting.	
March 14, 2022 (Monday)	Last day to notify the SBEIs concerned of the date, time and place of the testing and sealing of the VCMs for overseas voting.	
March 21, 2022 (Monday) to March 28, 2022 (Monday)	Testing and sealing of VCMs for overseas voting in selected Posts/countries. (Section 12, R.A. 9369 in relation to Section 28, R. A. 8436).	
March 25, 2022 (Friday) to May 7, 2022 (Saturday)	Campaign period for candidates for Member House of Representatives, and elective regional, provincial, city, municipal officials. (Section 5 (b), R.A. 7166)	Campaigning on April 14, 2022 (Thursday) and April 15, 2022 (Good Friday)

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
March 25, 2022 (Friday) to May 8, 2022 (Sunday)		Appointment or hiring of new employees, creation or filling up of new positions; promotion or giving of salary increases, remuneration or privilege. (Section 261 (g), OEC).
March 25, 2022 (Friday) to May 8, 2022 (Sunday)		Construction of public works, delivery of materials for public works and issuance of treasury warrant or similar devices for a future undertaking chargeable against public funds. (Section 261 (w), OEC).
		Release, disbursement or expenditures of public funds. (Section 261 (v), OEC).
April 8, 2022 (Friday)	Last day for CLAV to verify whether applicants are eligible to vote under local absentee voting.	
April 8, 2022 (Friday)	Last day to prepare list of qualified local absentee voters.	
April 9, 2022 (Saturday)	Last day to furnish every registered voter with a Voter's Information Sheet. (Section 1, R.A. 7904).	
April 10, 2022 (Sunday) to May 9, 2022 (Monday)	Casting of votes by overseas voters. (Sec. 16.1, R.A. 9189 as amended by R.A. 10590)	Campaigning abroad. (Sec. 22. R.A. 10590) Within Philippine embassies, consulates, and other posts where overseas voters may exercise their right to vote pursuant to the Overseas Absentee Voting System
April 14, 2022 (Thursday) April 15, 2022 (Friday)		Campaigning (Section 5, R.A. 7166)
April 18, 2022 (Monday)	Last day to post notice of the date, time and place of testing and sealing of VCMs.	
	Last day for Election Officers to: (1) post copies of Project of Precincts (POPs); (2) furnish copies of POPs to the official addresses of	

city/municipal candidates.

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
April 18, 2022 (Monday)	<p>Last day for the Provincial Election Supervisors (PESs) to furnish copies of the POPs of cities/municipalities in the province to the official addresses of the concerned candidates for Member, House of Representatives and provincial elective positions.</p> <p>Last day for the Law Department to furnish copies of the POPs to the official addresses of the candidates for national elective positions, including party-list groups participating in the party-list system of representation.</p> <p>Last for the Information Technology Department (ITD), in coordination with the Election and Barangay Affairs Department (EBAD) to post the POPs of the cities/municipalities/districts in the official website of the Commission.</p>	
April 21, 2022 (Thursday)	<p>Last day for CLAV to transmit the list of qualified local absentee voters, local absentee ballots and other election paraphernalia to all concerned heads of offices /supervisors / commanders/ PES/ RED NCR /CEOSs.</p> <p>Constitution of Special Electoral Board (SEB) for local absentee voting.</p> <p>Last day to notify the EBs concerned of the date, time and place of testing and sealing of the VCMs</p> <p>Last day to prepare a list of APPs, their locations and summary of type of assistance that they will require as identified by the PWD of SCs during registration. (See section 6(a) of Comelec Resolution No.1018 dated April 29, 2016)</p>	
April 27, 28 and 29, 2022 (Wednesday, Thursday and Friday)	Voting by local absentee voters	
April 29, 2022 (Friday)	Last day to constitute Reception and Verification Unit (RVU) and Special Board of Canvassers for Local Absentee Voting.	
May 2, 2022 (Monday) to May7, 2022 (Saturday)	Testing and Sealing of the VCMs. (Section 12, R.A. 9369 in relation to Section 28, R.A. 8436).	
May 8, 2022 (Sunday)	<b>EVE OF ELECTION DAY</b>	Campaigning (Sec. 5, R.A. 7166)



Selling, furnishing, offering, buying, serving, or taking intoxication liquor. (Section 261 (dd), OEC.)

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
May 8, 2022 (Sunday)		Giving, accepting, free transportation, food or drinks or things of value. (Section 89, OEC.)
May 9, 2022 (Monday)	Substitution of Party-List Nominees by reason of death or incapacity, until mid-day.	
May 9, 2022 (Monday)	<b>ELECTION DAY</b>	Campaigning (Sec. 5, R.A. 7166)
	Casting of votes and, thereafter counting and consolidation of votes	Selling, furnishing, offering, buying, serving, or taking intoxication liquor. (Section 261 (dd), OEC.)
		Giving, accepting, free transportation, food or drinks or things of value. (Section 89, OEC.)
		Voting more than once of in substitution of another (Section 261 (z), (2) and (3), OEC.)
		Soliciting votes or undertaking any propaganda for or against candidate or any political party within the polling place of within 30 meters thereof. (Section 261 (cc), OEC)
		Opening of booths or stalls for the sale, etc. of merchandise or refreshments within a radius of thirty (30) meters from the polling place (dd) (2), OEC.)
		Holding of fairs, cockfights, boxing, horse races or any other similar sports. (Section 261 (dd) (3), OEC.)

May 9, 2022 (Monday) Casting of votes by Persons Deprived of Liberty (PDL) at special polling places, up to 2:00 o'clock p.m. (See Section 1 of Comelec Resolution No. 10482 dated March 06, 2012)

DATE/PERIOD	ACTIVITIES	PROHIBITED ACTS
May 9, 2022 (Monday) *Philippine time at the close of polls	Last day for registered overseas voters to cast their votes.	
May 9, 2022 (Monday)	Convening of the Municipal / City/ District, Provincial and Regional Boards of Canvassers, National Board of Canvassers (NBOC), for Senators and Party-List Election, and thereafter, consolidation and canvassing of votes.	
May 9, 2022 (Monday)	Last day CLAV to receive envelopes containing the local absentee ballots.	
May 9, 2022 (Monday)	Start of counting of local absentee votes	
May 9, 2022 (Monday)	Convening of the SBOC for Local Absentee Voting.	
May 9, 2022 (Monday) to May 12, 2022 (Thursday)	Count and canvass precinct results and proclaim winning city /municipal elective officials.	
May 09, 2022 (Monday) to May 13, 2022 (Friday)	Period within which the Election Officers (EOs) shall advice in writing, by personal delivery or registered mail, all candidates residing in the EO's jurisdiction to comply with their obligation to file their Sworn Statements of Election Contributions (SOCE). (Sec. 14, R.A. 7166.)	
May 10, 2022 (Tuesday) to May 16, 2022 (Monday)	Canvass results and proclaim winners for senatorial, congressional, party-list, regional and provincial elections.	
June 08, 2022 (Wednesday)	Last day to file SOCE. (Section 14, R.A. 7166)	

This Resolution shall take effect on the seventh (7<sup>th</sup>) day after its publication in two (2) daily newspapers of general circulation in the Philippines.

The Education and Information Department, this Commission, shall cause the immediate publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines, and shall furnish copies thereof to all Regional Election Directors , Provincial Election Supervisors, Election Officers, the concerned offices and departments in the Main Office of the Commission, and all Departments, Bureaus, Offices and Agencies concerned, including the Department of Foreign Affairs and other government agencies maintaining offices abroad. The Information Technology Department, this Commission, shall post a copy of this Resolution in the website of the Commission.

**SO ORDERED.**

**SHERIFF M. ABAS**  
Chairman

**MA. ROWENA AMELIA V. GUANZON**  
Commissioner

**SOCORRO B. INTING**  
Commissioner

**MARLON S. CASQUEJO**  
Commissioner

**ANTONIO T. KHO, JR.**  
Commissioner

**AIMEE P. FEROLINO-AMPOLOQUIO**  
Commissioner

**CERTIFICATION**

APPROVED by the Commission En Banc on **February 10, 2021** pursuant to COMELEC RESOLUTION No. 10671 entitled: "Supplemental Resolution to COMELEC Resolution No. 9936 promulgated on March 25, 2021 entitled: "Rule on the Enactment and Promulgation of Executive or Administrative Resolutions' providing for other format of meetings to include online meetings applicable in times of the COVID-19 pandemic and the imposition of Community Quarantine and similar emergency situations."

  
**ATTY. CONSUELO B. DIOLA**  
Acting Commission Secretary