



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division  
Superintendent**

March 10, 2021

**DIVISION MEMORANDUM**  
NO. OG5, s. 2021

**PRESENTATION PORTFOLIO ASSESSMENT FOR ALS ELEMENTARY AND JUNIOR HIGH  
SCHOOL PROGRAM COMPLETERS OF SY 2019-2020 AND PREVIOUS YEARS**

To: Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
ALS Implementers

1. Pursuant to JOINT MEMORANDUM OM-OUCI-2021, the Schools Division of Kabankalan City will conduct a Presentation Portfolio Assessment for ALS Elementary and Junior High School Program Completers of SY 2019-2020 and previous years on April 1 - May 31, 2021 at the district levels. (See Enclosure No. 1)
2. The result of the presentation portfolio assessment for ALS Elementary and Junior High School program completers of SY 2019-2020 and previous years in the Learner Information System (LIS) shall be used as basis for the issuance of an Elementary Diploma or a Junior High School Level Certificate of Program Completion.
3. The step-by-step process of the Portfolio Assessment are as follows:  
For Provisionally Enrolled ALS Completers
  - a. ALS teachers shall conduct an initial assessment of the presentation portfolio of their learners;
  - b. The EPS II for ALS, with the assistance of the Mobile Teachers and District ALS Coordinators (DALSCs), shall conduct the inter-district final validation using the guidelines stipulated in JOINT MEMORANDUM OM-OUCI-2021.
  - c. Only those who met the minimum required points are eligible to receive such diploma or certificate. Issuance of diploma and certificates shall be until the last week of June 2021.
  - d. A revalidation with program completers shall be conducted to ensure that the presentation portfolios are original outputs of the completers. Priority shall be given to ALS Completers who are provisionally enrolled in Grade 7 and Grade 11.
  - e. Current teachers (formal school teachers) of provisionally enrolled ALS completers shall conduct the revalida with the assistance of the EPS II for ALS, assigned Mobile Teacher and/or District ALS Coordinator;



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- f. School Heads of public secondary schools with provisionally enrolled ALS completers in Grades 7 and 11 are instructed to use 50% of the result of presentation portfolio assessment and 50% of the learner's performance in the 1st and 2nd quarters of SY 2020-2021 as basis for updating the status of the learner in the LIS as permanently enrolled.
  - g. Only those learners who get an overall grade of 75% and above are eligible for conversion of their status from provisionally enrolled to officially enrolled in the LIS.
4. Guidelines on Presentation Portfolio Assessment for ALS Elementary and Junior High School Program Completers of SY 2019-2020 and previous years must be strictly observed.
  5. In the conduct of the portfolio assessment and inter-district revalidation, strict compliance to IATF protocol such as frequent handwashing, wearing of face mask and social distancing will be observed all throughout the activity.
  6. Wide and immediate dissemination of this Memorandum is desired.

**PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. OG5, s 2021

Schedule of Activities on Presentation Portfolio Assessment for ALS Elementary and Junior High School Program Completers SY 2019-2020 and previous years:

Activity	DISTRICT	DATE	VENUE	Person In-Charge
1. Orientation for ALS Implementers	District I-V	March 18, 2021	Library Hub	EPSA
2. Portfolio Evaluation & Final Validation	District I	April 5-16 & May 24-28, 2021	Lib Hub	EPSA & ALS Implementers
3. Portfolio Evaluation & Final Validation	District II	April 19-23 & May 10-21, 2021	Tampalon ES	EPSA & ALS Implementers
4. Portfolio revalidation of ALS completers provisionally enrolled to Grade 7 & Grade 11	District I, II & III	May 3-7, 2021	Library Hub & designated schools	EPSA, School Heads, formal school teachers, ALS Implementers
5. Portfolio Evaluation & Final Validation	District III	April 26-30 & May 24-28, 2021	Tapi CLC	EPSA & ALS Implementers
6. Portfolio Evaluation & Final Validation	District IV	April 5-16 & May 3-7	Tabugon ES	EPSA & ALS Implementers
7. Portfolio Evaluation & Final Validation	District V	April 19-23 & May 10-21	FGNHS	EPSA & ALS Implementers
8. Preparation of the Master List of SY 2019-2020 ALS Elementary and JHS Program Completers and the Diploma for ALS Elementary Graduates and Certificate of Program Completion for ALS JHS Completers	District I-V	May 31-June 2, 2021	ALS Office, Library Hub	EPSA
9. Verification & submission of the Master List of SY 2019-2020 ALS Elementary and JHS Program Completers and the corresponding Diploma and Certificate	NA	June 2021	ALS Office, Library Hub	ALS Division Focal Person



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10. Endorsement of the Master List of SY 2019-2020 ALS Elementary and JHS Program Completers and the Corresponding Diploma and Certificate	NA	June 2021	NA	CID Chief
11. Approval of the Master List and signing of the diploma and certificates	NA	June 2021	NA	SDS
12. Submission of the duly signed master list of ALS Completers to the ALS Regional Focal Person	NA	June 2021	NA	ALS Division Focal Person
13. Issuance of the diploma of ALS Elementary graduates and Certificate of Program Completion for ALS JHS program completers	NA	June 28, 2021 and onwards	ALS office, Library hub	EPSA



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