



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

April 19, 2021

**DIVISION MEMORANDUM**

No. 093 s. 2021

**RE-ORIENTATION OF BASIC EDUCATION INFORMATION SYSTEM (BEIS)  
SY 2020-2021**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisors, CID / SGOD  
Public Schools District Supervisors  
Public & Private Elementary & Secondary School Heads  
All Concerned

1. Relative to DM-PHROD-2021-0173 dated March 11, 2021 on **Annual Data Collection in the Basic Education Information System (BEIS) for School Year 2020 -2021**, the Schools Division Office of Kabankalan City through the Planning and Research Unit will conduct a re-orientation as a Technical Assistance to all Program Owners in relation to BEIS Data Collection using the Google Meet on April 20, 2021 (Tuesday) following the time schedules below. The link will be posted at the group chat at 7:00 in the morning.

8:30 AM -9:30 AM – HNU Concerns	11:30 AM – 12:00 NN – Youth Formation Concerns
9:30 AM-10:00 AM – CID Concerns	1:30 PM – 2:30 PM – ICT Concerns
10:00 AM – 10: 30 AM – IPED Concerns	2:30 PM – 3:30 PM – HR Personnel
10:30 AM – 11:30 AM – DRRM Concerns	3:30 PM – 5:30 PM – Planning Concerns

2. This orientation will provide detailed - information in the collection of data per program in the filling-up of various templates for accurate and reliable data needed in updating BEIS Profiles / Data Gathering Forms for School Year 2020 -2021.

3. The participants of this orientation are School Heads and School Program Owners of both public & private elementary & secondary schools. Participants are requested to use school DepEd Email (Gmail) account only and secure copy of BEIS Forms during the conduct of the said re-orientation.

4. For immediate dissemination and compliance.

  
**PORTIA M. MALLORCA, PhD, CESO V**  
Schools Division Superintendent



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