



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division Superintendent

May 3, 2021

DIVISION MEMORANDUM
No. 104, s. 2021

**DESIGNATION OF RICTEE RESANO AS DIVISION COORDINATOR FOR
ENERGY EFFICIENCY AND CONSERVATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All others concerned

1. This is to inform the field the designation of MR. RICTEE I. RESANO, Program Development Officer II – DRRM as the DIVISION COORDINATOR FOR ENERGY EFFICIENCY AND CONSERVATION of the Schools Division Office of Kabankalan City effective immediately.
2. Mr. Resano is expected to coordinate with the School Governance and Operations Division in support of the Division Thrusts, Programs and Activities in relation to his designation as Division Coordinator for Energy Efficiency and Conservation (EE&C).
3. Everyone is enjoined to cooperate and accord the usual courtesy and respect due to him and the office he represents.
4. For information and guidance.

PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent



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Republic of the Philippines
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Office of the Schools Division Superintendent

MEMORANDUM

To: **RICTEE I. RESANO**
Program Development Officer II -DRRM

From: **PORTIA M. MALLORCA, PhD, CESO V**
Schools Division Superintendent

Designation: **DESIGNATION AS DIVISION COORDINATOR FOR ENERGY EFFICIENCY AND CONSERVATION**

Date: May 3, 2021

You are hereby designated as **DIVISION COORDINATOR FOR ENERGY EFFICIENCY AND CONSERVATION** effective immediately in addition to your regular duties and functions as Program Development Officer II – DRRM

This designation carries with it the authority and responsibility to perform functions in relation to this assignment in support to the division thrusts, programs and activities.

Moreover, you are advised to work in coordination with the Chief Education Supervisor – School Governance and Operations Division.

The designation does not carry with it additional remuneration and can be revoked or rescinded by this Office when deemed necessary for the good of the service.

Be guided accordingly.

Cc: ASDS Nelly E. Garotte
Junry M. Esparar
Cecilia G. Abello



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