



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division
Superintendent

September 15, 2021

DIVISION MEMORANDUM
No. 216, s. 2021

**WEBINAR SERIES ON SCHOOL PLUS HOME GARDENING CUM BIODIVERSITY
ENHANCEMENT ENTERPRISE (SHGBEE)**

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Secondary/Senior High School Heads / Principals
All concerned

1. The Schools Division Office of Kabankalan City through the Curriculum Implementation Division will conduct the **19-Week Webinar Series on School Plus Home Gardening Cum Biodiversity Enhancement Enterprise** in partnership with Central Philippines State University, Kansas State University, and Southeast Asian Regional Center for Graduate Study and Research in Agriculture in collaboration with the CPSU College of Teacher Education and DepEd Kabankalan City starting on September 17, 2021 until January 28, 2022 via Zoom Application.
2. The webinar series aims to provide teachers and school heads substantial knowledge, skills, and attitudes on how to grow and distribute nutritious food profitably and equitably while enhancing the soil-water-air-biodiversity health, mitigating climate change, and nurturing peaceful communities.
3. The participants to this webinar series are selected school heads and teachers from 50 elementary and secondary schools in the division (See Enclosure No. 1 for the list of participants.)
4. All participants are required to attend the weekly virtual engagement on September 17, 2021 at 9:00 AM via Zoom Application (See Enclosure No. 2 for the Training Matrix).
5. The participants are expected to register on this link for the Virtual Orientation on SHGBEE https://docs.google.com/forms/d/e/1FAIpQLSfxPCe4BBNPqn2U1_219-AlkAp6NOBeNB55Nip773hNGr_OqA/viewform
6. For inquiries, kindly contact Mr. Junry M. Esparar, OIC-CID Chief/EPS, focal person SHGBEE DepEd Kabankalan through mobile number 09998397823.
7. Widest dissemination of this Memorandum is highly desired.

PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental
Telephone Number: 471-2004 | 471-2003
E-mail: kabankalan.city001@deped.gov.ph



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Enclosure No. 1 to Division Memorandum No. 216, s. 2021

LIST OF PARTICIPANTS

Name of Teachers	School
Group 1	
1.Ivony T.Malala	Pacao E/S
2.Riza Hilado	Tagoc E/S
3.Liberty Gutierrez	Tabugon E/S
4.Lodeline Manos	San Jose E/S
5.Ma.Gina Guadalope	Tapi E/S
6. Maritche Albestor	ERAMS-West E/S
7.Nancy Cayot	ERAMS –East E/S
8.Jojie Siplao	Camingawan E/S
9.Allah Moreno	Talubangi E/S
10.Warren Javier	Jose Peralta E/S
Group 2	
1.Regine L.Tibus	Talubangi E/S
2.Carmela M. De Gracia	Gurruchari E/S
3.Diwany I. Barcoma	KNHS
4.Alma J. Gaston	ERAMS-East
5.James D. David	Balagtingon E/S
6.Symon R.Verde	Orong Ext. HS
7.Venecia Ann Tropa	Tabugon NHS



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8.Kimberly Gonzales	Linao E/S
9.Lanie P. Figoroa	FGSNHS
10. Raul P. Zayco	KNHS
Group 3	
1.Dane mark Carian	Yanog E/S
2.Odesa Sabanal	Matama E/S
3.Jo Gerald Bustamante	ERAMS West E/S
4.Melanie Diagmel	Jose Peralta E/S
5.Donn Simple	Matama E/S
6.Rosalinda Gazon	AMIAN E/S
7.Ronnel Valdez	Kabanyohan E/S
8.Sheryl Tagat	Camansi ES
9.Jocel B. Villa	Balagtingon E/S
10 .Jonifer Garaygay	Camansi NHS
Group 4	
1.Zenia Barcoma	KNHS
2.Rachelle Manlapao	KNHS
3.Marilyn Argamaso	KNHS
4.Marivic Bontigao	KNHS
5.Roland Tarrazona	Bantayan E/S
6.Rogelio Vinson	Carol-an NHS
7.Lenie Lindayao	Carol-an NHS



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8.Nick Gador	Carol-an NHS
9.Andy Masada	FGSNHS
10.Jojie Besas	FGSNHS
Group 5	
1.Grace Carbajosa	KNHS
2.Christine Valencia	Carol-anl NHS
3.Raffy Sales	Binicuil NHS
4.Teresa Basing	Binicuil NHS
5.Isidore Tagnia	Binicuil NHS
6. Rochelle Lucas	Salong NHS
7.Jay Delima	Pinaguinpinan NHS
8.Marsha Trovillas	Salong NHS
9.Reylin Estalar	KNHS
10.Eva Canlog	Carol-an
Group 6	
1.Pamela Pacionel	Binicuil NHS
2.Lalaine Trinidad	ERAMS East E/S
3.Lilibeth M. Padilla	ERAMS East E/S
4.Yjundie Tagamolila	Bula E/S
5.Rosario Dela Raga	Binicuil E/S
6.Noime M.Alviar	TabugonNHS
7.Virginia Garsola	Hinapunan NHS



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8. Janeth Balansag	Camingawan NHS
9. Jowie Balansag	Tanawan NHS
10. Ricel Nueva Espania	KNHS
Group 7	
1. Rowena Estandarte	Tabugon E/S
2. Hazel Ramirez	ERAMS West E/S
3. Marc Cabacaba	Carol-an E/S
4. Jeva Largado	Carol-an NHS
5. Fretch Dela Paz	Carol-an NHS
6. Sharon Garcenilla	Bantayan NHS
7. Babes Aspa	Tabugon NHS
8. Aldren Sodusta	Camansi NHS
9. Rhodora Dumaguete	Tampalon NHS
10. Reylin E. Bobo	Tabugon NHS
Group 8	Group 9
<ol style="list-style-type: none">1. Rosslyn Mabasa2. Jonathan Gerangue3. Jullus Ongalon4. Julia Laurico5. Leonardo Ordonez6. Melvan Calumag7. Lorena Diaz8. Marietta Botero9. Mariette Gualferio10. Juvany Allosa11. Franny Cuevas	<ol style="list-style-type: none">1. Grecy Alagao2. Lenette Cuizon3. Jennefer Mahasol4. Devin Jubac5. Ben Villanueva6. Jelmer Espanola7. Jomarie Canlog8. Archie Aguilar9. Jason Bayadog10. Dinah Gatilago11. Lira Varona



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Enclosure No. 2 to Division Memorandum No. 216, s. 2021

TRAINING MATRIX



KANSAS STATE UNIVERSITY

SEARCHED



Central Philippines State University
KANSAS STATE UNIVERSITY
 Research and Development services
 Extension and community services

in coordination with
SOUTHEAST ASIAN CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE (SEARCA)

In collaboration with the
COLLEGE OF TEACHER EDUCATION & DepEd Kabankalan

TRAINING MATRIX

Teachers Training on School Plus Home Gardens and Biodiversity Enhancement and Enterprise
September 2021- January 2022

Venue: Training sessions: via zoom

Date	Time	Training and Workshop Topics	Resource Person(s)/Lead Trainer	Nature	Training and Workshop Materials Needed	Facilitator/ Persons In-charge	Remarks
September 17 & 24, 2021 Week 1-2 Every Friday 8 hours		Preliminaries Guiding Philosophy in Participatory Learning	DR. BES CALUS O.A. Program Leader, UPLB		-Working laptop or desktop or Android phone with zoom application	- Jimmy O Degillo - Angelle Rose L. Lumba	
		Module 1: Sharing Initiatives in School Gardens & Forums					
	30 minutes	Session 1: E-Training on SPHGEE for Busuanga Island & Forum	PEDCRIS M. ODENCIO Research and Thought Department, SEARCA		-Notebook -Ballpens and pencils	- Sarah Villaluz - Junry Esparar	
	1 hour	Situational Analysis of Selected and School Gardens in Busuanga Island	DR. BES CALUS O.A. Program Leader, UPLB			- Elvie Verde	
		Break Out Session Group Work Mechanics:					

		<p>Sub-group A: Prepare the Situational Analysis of the School</p> <p>Sub-group B: Prepare the Current Situation of the School Gardens</p>					
		<p>-Using the tables, provide the data needed and answer the questions. The three questions should be answered by each team members.</p> <p>-Present the 2 Outputs "Each school team shall be allotted 10 minutes per presentation. "Q and A will be done after the presentation.</p>					
		<ul style="list-style-type: none"> - Presentation of Outputs - Reflection, Impression, and Evaluation - Updates and Announcement 					
September 24 & October 1, 2021 Week 3-4 Every Friday 6 hours		<p>Preliminaries Synthesis of Session 1</p> <p>MODULE 2: SESSION 2: SCHOOL GARDENS FOR FOOD AND NUTRITION A. Nutrition in School Gardens & Forum B. Nutrition Planning and Monitoring & Forum</p>	DR. LIELA S. AFRICA Director, Institute of Human Nutrition and Food College of Human Ecology, UPLB		-Working laptop or desktop or Android phone with zoom application	- Jimmy O Degillo - Angelle Rose L. Lumba	
	1 hour	<p>Session 2: School Gardens for Food and Nutrition</p> <p>Form 2.3. Situational Analysis Form 2.4. Reviewing Program Base Feeding Program Menu Form 2.5. Standardization Exercise</p>					-Notebook -Ballpens and pencils



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	<p>Breakout Session: Nutrition and Monitoring</p> <p>Workshop Proper Presentation of the Session 2 Forms</p> <ol style="list-style-type: none"> In a school team, select 1 facilitator, 1 documenter, 1 presenter, Considered those who haven't assigned as the documenter, facilitator and presenter (not repeated) Answers the questionnaire provided with no missing data. Every school will be given 10 minutes to present. After the presentation, a Q and A will be followed. 	Participating Schools				
	<ul style="list-style-type: none"> - Presentation Proper of Outputs - Form 2.3. Situational Analysis - Form 2.4. Reviewing Program Base Feeding Program Menu - Form 2.5. Standardization Exercise - Reflection, Impression, and Evaluation - Updates and Announcement 	Participating Schools				
<p>October 8 & 15, 2021 Week 5-6 Every Friday 8 hours</p>	<p>Preliminaries Synthesis of Session 2</p>					
	<p>MODULE 3: GUIDING CONCEPT OF SPHG</p> <p>Session 3:</p> <p>A. Edible Landscaping: Experience of SPGH Project</p>	<p>Ms. MICHELLE R. SAMIA Master Teacher I, Elementary School Laguna, Philippines</p>				
	<p>B. Natuculture</p>	<p>Dr. Manny Reyes Research Professor Kansas State University</p>				
	<p>Break-out Room</p> <p>Workshop: Group Mechanics:</p>			<p>-Working laptop or desktop or Android phone</p>	<p>- Jimmy O Degillo</p> <p>- Angelie Rose L.</p>	
	<ol style="list-style-type: none"> In a school team, form 2 sub-groups. Within sub-groups select 1 facilitator, 1 documenter, 1 presenter. <p>Sub-group A. Prepare a sketch layout of their current situation of the school gardens</p> <p>Sub-group B. Prepare a draft garden layout integrating concepts of natuculture and some edible landscaping</p> <ol style="list-style-type: none"> Considered those who haven't assigned as the presenter, documenter, and facilitator. Recall the current situation of your school garden (From your Module 1 output Brainstorm and prepares tasks per sub-group. Send your output to the Training Management Team (5 minutes) (back-up for technical glitches) Be ready to present your Group Output. Each school are allotted 10 minutes to present. Q&A will be followed after the all presentations. 			<p>with zoom application</p> <p>-Notebook</p> <p>-Ballpens and pencils</p> <p>-Bond paper or manilla paper</p>	<p>Lumba</p> <p>- Sarah Villaluz</p> <p>Jumry Esparar</p> <p>- <i>Elvic Verde</i></p>	
	<ul style="list-style-type: none"> - Presentation Proper of Outputs - Reflection, Impression, and Evaluation - Updates and Announcement 					
<p>October 22 & 29, 2021 Week 7-8 Every Friday 8 hours</p>	<p>Preliminaries Synthesis of Session 3</p>					
	<p>MODULE 3: GUIDING CONCEPTS IN SPHG</p> <p>SESSION 4:</p> <p>A. Biodiversity Enhancement</p> <p>B. Environment Sustainability</p>	<p>LETECIA E. AFUANG & DONNA TUZA Animal Biology Division, Institute of Biological Sciences, UPLB</p>				






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	<p>Break Out Room</p> <p>Workshop 1: School Activity Analysis</p> <p>Group Discussion- 10 minutes Presentation- 5 minutes</p> <p>Sub-group A:</p> <ol style="list-style-type: none"> 1. List down and describes the activities related to BEES that currently being practice by your schools? 2. In a school team, form a team with 1 facilitator, 1 documenter, 1 presenter. 3. Considered those who haven't assigned as the presenter, documenter, and facilitator. 4. Send your output to the Training Management Team for back-up for technical glitches concerns. 5. Be ready to present your Group Output. (5 minutes) 6. Q&A will be followed after the all presentations. <p>Workshop 2: Individual Subject Analysis and School Project Analysis</p> <p>Group Discussions -20 minutes Presentation- 10 minutes</p> <p>Sub-group B:</p> <ol style="list-style-type: none"> 1. List down the subjects which the BEES is being incorporated. Indicate its relation to the SPHG Project 2. List down the improvement that will you incorporate in SPHG Project Plan to ensure that you are practicing the BEES. 	 	<p>-Working laptop or desktop or Android phone with zoom application</p> <p>-Notebook -Ballpens and pencils -Bond paper or manila paper</p>	<p>- Jimmy O Degillo</p> <p>- Angelle Rose L. Lumba</p> <p>- Sarah Villaluz</p> <p>Junry Esparar</p> <p>- Elvie Verde</p>	
	<ol style="list-style-type: none"> 3. In a school team, form a team with 1 facilitator, 1 documenter, 1 presenter. 4. Considered those who haven't assigned as the presenter, documenter, and facilitator. 5. Send your output to the Training Management Team for back-up for technical glitches concerns. 7. Be ready to present your Group Output. (5 minutes) 8. Q&A will be followed after the all presentations. 				
<p>- Presentation Proper of Outputs - Reflection, Impression, and Evaluation - Updates and Announcement</p>					
<p>November 5 & 12, 2021 Week 9-10 Every Friday 8 hours</p>	<p>Preliminaries Synthesis of Session 4</p> <p>MODULE 3: GUIDING CONCEPTS IN A. SPHG SESSION 5: Edible Landscaping School Garden Planning</p>	<p>Prof. Ryan Rodrigo B. Tayabong Prof. Bryan V. Agacionado UPLB Edible Landscaping Project Crop Production and Management Division Institute of Crop Science, CAFS, UPLB</p>			
	<p>Break-out Room</p> <p>Workshop: Hands-On-Activity: Designing and Planning a School-Base Edible Landscaping Gardens</p> <p>Group Discussion-30 Minutes with UPLB Edible Landscape Representative per Team Presentation-10 minutes</p> <ol style="list-style-type: none"> 1. In a school team, form a team with 1 facilitator, 1 documenter, 1 presenter. 2. Considered those who haven't 		<p>-Working laptop or desktop or Android phone with zoom application</p> <p>-Notebook -Ballpens and pencils -Bond paper or manila paper</p> <p>-Vegetable seeds</p>	<p>- Jimmy O Degillo</p> <p>- Angelle Rose L. Lumba</p> <p>- Sarah Villaluz</p> <p>Junry Esparar</p> <p>- Elvie Verde</p>	



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	<p>assigned as the presenter, documenter, and facilitator.</p> <ol style="list-style-type: none"> Send your output to the Training Management Team for back-up for technical glitches concerns. Be ready to present your Group Output. (5 minutes) Q and A will be followed. 			-Organic fertilizers		
	<ul style="list-style-type: none"> Presentation Proper of Outputs Reflection, Impression, and Evaluation Updates and Announcement 					
November 19 & 20, 2021 Week 11-12 Every Friday 8 hours	Preliminaries Synthesis of Session 5: MODULE 3: GUIDING CONCEPT OF SPHG Session 6: Organic Agriculture and Integration of SHGBE Guiding Concepts for Sustainable Gardens Breakout Room Workshop 1: SWOT Analysis of your garden as a focal point of SHGBE Guiding Concepts Sub-group A- Strength and Weaknesses Sub-group B- Opportunities and Threats <ol style="list-style-type: none"> Use your outputs from 1-3 as reference for doing the SWOT Analysis. Be ready on your 2 outputs. Each school will be given 10 minutes to present. Q and A will be followed. 	DR. BES CALUB O.A. Program Leader, UPLB				
	<ul style="list-style-type: none"> Presentation Proper of Outputs Reflection, Impression, and Evaluation Updates and Announcement 			-Working laptop or desktop or Android phone with zoom application -Notebook -Ballpens and pencils -Bond paper or manila paper	- Jimmy O Degillo - Angelie Rose L. Lumba - Sarah Villaluz - Junry Esparar - Elvie Verde	
December 3 & 10, 2021 Week 13-14	Preliminaries Synthesis of Session 6: MODULE 4: SCHOOL GARDENS FOR EDUCATION Session 7: school Gardens for Teaching EPP/TLE Workshop: Sub-group A. <ol style="list-style-type: none"> Using the MELC, identify specific topics on food and nutrition, organic agriculture, solid waste management and Climate change. Sub-group B. <ol style="list-style-type: none"> Write a Lesson Plan utilizing School Plus Home Gardens In a school team, form 2 groups team with 1 facilitator, 1 documenter, 1 presenter. Considered those who haven't assigned as the presenter, documenter, and facilitator. Send your output to the Training Management Team for back-up for technical glitches concerns. Be ready to present your Group Output. (5 minutes) Q and A will be followed. 	GLENDA M. ARRIJO Department of Education				
	<ul style="list-style-type: none"> Presentation Proper of Outputs Reflection, Impression, and Evaluation Updates and Announcement 			-Working laptop or desktop or Android phone with zoom application -Notebook -Ballpens and pencils -Bond paper or manila paper	- Jimmy O Degillo - Angelie Rose L. Lumba - Sarah Villaluz - Junry Esparar - Elvie Verde	
December 17 & January 7, 2021 Week 15-16 Every Friday 8 hours	MODULE 5: PARTICIPATORY VISIONING AND GOAL SETTING SESSION 8: Topic 1: A. Sustainable Development Goals Related to the SPHG	DR. BES CALUB Organic Agriculture Program Leader University of the Philippines Los Baños				



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	<p>B. Participatory Approaches in Development Program</p> <p>C. School Team Visioning and Strategic Planning</p> <p>Workshop Proper.</p> <p>Workshop 1: Analysis of SPHG in respective School in Kabankalan City?</p> <p>Expected Output:</p> <ol style="list-style-type: none"> Statement of the Vision and Goal of SPHG Supporting Community SWOT Analysis Strategic SWOT <p>Mechanics:</p> <ol style="list-style-type: none"> In a school team, form 3 groups team with 1 facilitator, 1 documenter, 1 presenter. Considered those who haven't assigned as the presenter, documenter, and facilitator. <p>Group 1: Draft the Vision and Goal using Form 1.</p> <p>Group 2: Prepare the Strength and Weaknesses</p> <p>Group 3: Prepare the Opportunities and Threats</p>			<p>-Working laptop or desktop or Android phone with zoom application</p> <p>-Notebook</p> <p>-Ballpens and pencils</p> <p>-Bond paper or manila paper</p>	<p>Jimmy O Degillo</p> <p>Angelle Rose L. Lumba</p> <p>Sarah Villaluz</p> <p>Junry Esparar</p> <p>- Elvie Verde</p>
	<p>- Presentation Proper of Outputs</p> <p>- Reflection, Impression, and Evaluation</p> <p>- Updates and Announcement</p>				
<p>January 14 & 21, 2021</p> <p>Week 17-18</p> <p>Every Friday</p> <p>8 hours</p>	<p>Preliminaries</p> <p>Synthesis of Session 8</p> <p>MODULE 5: PARTICIPATORY VISIONING AND GOAL SETTING</p> <p>Session 9:</p> <p>Topic 2: Action Planning for a Better Normal (Post-COVID 19 Pandemic)</p>	<p>DR. BES CALUB</p> <p>O.A. Program Leader,</p>		<p>-Working laptop or desktop or Android phone with zoom application</p>	<p>- Jimmy O Degillo</p> <p>- Angelle Rose L. Lumba</p>
	<p>A. Action Planning</p> <p>B. Participatory Monitoring and Planning</p> <p>C. DepEd Monitoring and Evaluation System for SPHG and the School-Based Feeding Program</p>	<p>UPLB</p> <p>LAMBERTO PEROLINA</p> <p>Educational Provincial Supervisor, Laguna</p> <p>C.</p>		<p>-Notebook</p> <p>-Ballpens and pencils</p> <p>-Bond paper or manila paper</p>	<p>- Sarah Villaluz</p> <p>Junry Esparar</p> <p>- Elvie Verde</p>
	<p>Workshop 2: Strategic SWOT Analysis of SPGH at Kabankalan DepEd Schools</p> <p>Workshop 3:</p> <p>- Presentation Proper of Outputs</p> <p>- Reflection, Impression, and Evaluation</p> <p>- Updates and Announcement</p>	<p>DR. BES CALUB</p> <p>O.A. Program Leader,</p> <p>UPLB</p>			
	<p>Workshop 4:</p> <p>Group A. Elementary Teachers Monitoring Tool for GPP</p> <p>Group B. Secondary Teachers Monitoring Tools for SBFP</p> <p>Group C. LGU and Stakeholders Evaluation Tool</p> <p>• Choose 1 presenter, 1 facilitator and 1 documenter</p> <p>• 5 minutes per presentation</p>	<p>LAMBERTO PEROLINA</p> <p>Educational Provincial Supervisor, Laguna</p> <p>C.</p>			
	<p>- Presentation Proper of Outputs</p> <p>- Reflection, Impression, and Evaluation</p> <p>- Updates and Announcement</p>				
<p>January 28, 2022</p> <p>Week 19</p>	<p>Closing Ceremony</p>				



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