



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

September 13, 2021

DIVISION MEMORANDUM

NO. 217, S. 2021

**CONDUCT OF THE 2021 THIRD QUARTER MONITORING, EVALUATION
AND ADJUSTMENT (MEA)**

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Other Concerned

1. Please be informed that the conduct of the Third Quarter Monitoring, Evaluation and Adjustment 2021 will be on the following schedules below:

Activities	Date	Participants	Facilitators	Platform
School Monitoring, Evaluation and Adjustment (SMEA)	October 4-6, 2021	Teaching and non-teaching personnel	School head and Sch. M & E coordinator	(Online)
District Monitoring, Evaluation and Adjustment (DisMEA)	October 7-8 & 11, 2021	All School Heads of the district (Validation of Leading Indicators)	Public School District Supervisors	(Online)
Functional Division MEA (CID and SGOD)	October 12, 2021	CID and SGOD personnel	CID and SGOD Chiefs	
*Validation of District Leading Indicators a. Kabankalan I b. Kabankalan II c. Kabankalan III d. Kabankalan IV e. Kabankalan V f. Senior High School	AM (8:30-11:30) PM (1:30-4:30) Oct. 13, 2021 (AM) Oct. 13, 2021 (PM) Oct. 14, 2021 (AM) Oct. 14, 2021 (PM) Oct. 15, 2021 (AM) Oct. 15, 2021 (PM)	BO, Div. Accountant, SGOD & CID Chiefs, All PSDS & EPS, SGOD unit heads, AO V & Div. SHS Coordinator	SEPS-SMME and Planning & Research	Google Meet link will be provided 15 minutes before the meeting
Division Monitoring, Evaluation and Adjustment (DMEA)	October 19-20, 2021	SDS, ASDS, Chiefs, EPS, PSDS, SGOD unit heads, BO, Legal Officer, Div. Accountant, AO V and SHS Coordinators		

2. The Leading Indicators to be presented by PSDSs and Div. SHS Coordinator are:

a. Access

- Number of Graduates (SY 2020-21)
- Number of Completers (SY 2020-21)
- Number of Learners promoted (SY 2020-21)
- Number of Dropout Learners (SY 2020-21)
- Number of ALS Completers (SY 2020-21)



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Telephone Number: 471-2004 | 471-2003
E-mail: kabankalan.city001@deped.gov.ph



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- Enrollment for SY 2021-22 (as of September 30, 2021)
 - Number of mapped learners (as of September 30, 2021)
 - Number of enrolled ALS Learners (as of September 30, 2021)
 - Number of Repeaters (SY 2021-22)
- b. Quality**
- Number of learners with failing grades (SY 2020-21)
- c. Governance**
- Number and percentage of Schools with liquidated MOOE liquidation as of Sept. 5, 2021
 - Number and percentage of schools with SIP and AIP
 - Number of functional CLCs
3. The Key Result Areas to be presented (to be presented by) are:
- Administrative Management (Administrative Officer V and Supply Officer)
 - Financial Management (Budget Officer and Division Accountant)
 - Performance Management (CID and SGOD Chiefs)
 - Ancillary Service (ITO and Legal Officer)
4. Attached are the templates for Leading Indicators of the Districts and accomplishments (per KRA) of the OSDS (KRAs). Please see Enclosure nos.1 to 2.
5. Accomplishments and MOVs (in powerpoint presentation) presented by PSDSs, SHS Coordinator, CID, SGOD and Admin personnel must be uploaded in a Google Drive and data in leading indicators must be encoded in a link/google sheet shared by SEPS-SMME not later than October 22, 2021.
6. There will be a virtual coordination meeting on September 17, 2021 at 9:30AM (Google Meet) for the preparation of district online data validation. Participants are Public Schools District Supervisors and Division Senior High School coordinator.
7. Widest dissemination of this memorandum is highly desired.


PORTIA M. MALLORCA, PhD, CESO V
Schools Division Superintendent





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(Enclosure 1 to Div. Memo No. 217, s. 2021)

Quarter III Monitoring, Evaluation and Adjustment 2021

I. Leading Indicators (To be accomplished & presented by PSDS & SHS Div. Coordinator and validated by Division personnel in charge)

	Leading Indicators	Male	Female	Total
Access	Number of Learners Graduated			
	1. Grade 12 Graduates			
	a. Enrollment (BOSY)			
	b. Actual no. of graduates			
	c. Percentage (%) (b/a = c)			
	2. Grade 6 Graduates			
	a. Enrollment (BOSY)			
	b. Actual no. of graduates			
	c. Percentage (%) (b/a = c)			
	Number of Learners Completed			
	1. Grade 10 Completers			
	a. Enrollment (BOSY)			
	b. Actual no. of completers			
	c. Percentage (%) (b/a = c)			
	Number of Learners Promoted			
1. Grade 11				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 11				
c. Percentage (%) (b/a = c)				
2. Grade 9				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 9				
c. Percentage (%) (b/a = c)				
3. Grade 8				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 8				
c. Percentage (%) (b/a = c)				
4. Grade 7				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 7				
c. Percentage (%) (b/a = c)				
5. Grade 5				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 5				
c. Percentage (%) (b/a = c)				
6. Grade 4				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 4				
c. Percentage (%) (b/a = c)				
7. Grade 3				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 3				
c. Percentage (%) (b/a = c)				
8. Grade 2				
a. Enrollment (BOSY)				
b. Actual no. of promoted G 2				
c. Percentage (%) (b/a = c)				



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9. Grade 1 a. Enrollment (BOSY) b. Actual no. of promoted G 1 c. Percentage (%) (b/a = c)			
10. Kinder a. Enrollment (BOSY) b. Actual no. of promoted Kinder c. Percentage (%) (b/a = c)			
Number of Dropout Learners			
a. Enrollment (BOSY) b. No. of Dropout c. Percentage (%) (b/a = c)			
Number of ALS Completers			
1. BLP a. Enrollment (BOSY) b. Actual no. of completers c. Percentage (%) (b/a = c)			
2. A & E Elementary a. Enrollment (BOSY) b. Actual no. of completers c. Percentage (%) (b/a = c)			
3. A & E JHS a. Enrollment (BOSY) b. Actual no. of completers c. Percentage (%) (b/a = c)			
Enrollment for SY 2021-2022			
1. K to Grade 6 Kindergarten Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 Total			
2. Junior High School Grade 7 Grade 8 Grade 9 Grade 10 Total			
3. Senior High School (1 st Semester) Grade 11 Grade 12 Total			
Number of Mapped Learners			
1. BLP 2. A & E Elementary 3. A & E JHS Total			
Number of enrolled ALS Learners			
1. BLP 2. A & Elementary			





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	3. A & E JHS			
	Total			
	Number of Repeaters			
	Grade 1			
	Grade 2			
	Grade 3			
	Grade 4			
	Grade 5			
	Grade 6			
	Grade 7			
	Grade 8			
	Grade 9			
	Grade 10			
	Grade 11			
	Grade 12			
Quality	1. Number of Learners with Failing Grades (SY 2020-21) per Learning Area			
	a. Grade 1			
	b. Grade 2			
	c. Grade 3			
	d. Grade 4			
	e. Grade 5			
	f. Grade 6			
	g. Grade 7			
	h. Grade 8			
	i. Grade 9			
	j. Grade 10			
		Total		
	Senior High School (kindly specify the subject/s failed)			
	k. Grade 11			
	l. Grade 12			
Governance	Number and percentage of Schools with liquidated MOOE as of Sept. 5, 2021	Total No. of Schools	No. of Schools with liquidated MOOE	% of Schools with MOOE Liquidation
	1. Elementary			
	2. Secondary			
	Number and percentage of schools with SIP/AIP	Total No. of Schools	No. of Schools with approved SIP/AIP	% of Schools with approved SIP/AIP
	1. Elementary			
2. Secondary				
	Number of functional CLSs			





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(Enclosure 2 to Div. Memo No. 217, s. 2021)

II. Accomplishments per Key Result Area (to be accomplished and presented by CID & SGOD Chiefs and selected Administrative personnel)

*Based on Work and Financial Plan 2021 of each functional division

1. Summary of Quarterly Accomplishments

KRA	Physical			Financial		
	# of Target Activities	# of Actual Activities	% of Accomplishments	Amount to be Utilized	Actual Amount Utilized	% of Utilization

2. Accomplished Activities

KRA	Physical					Financial		
	Objectives	Target	Accomplished Activities	Actual	Facilitating Factors	Amount to be Utilized	Actual Amount Utilized	% of Utilization

3. Unaccomplished Activities

KRA	Physical						Financial		
	Objectives	Target	Planned Activities	Issues	Hindering Factors	Actions to be taken	Amount to be Utilized	Actual Amount Utilized	% of Utilization

* Accomplishments and MOVS (in powerpoint presentation) must be uploaded in a Google Drive not later than October 22, 2021.



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