



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division  
Superintendent

Oct. 4, 2021

**DIVISION MEMORANDUM**  
NO. 231, s. 2021

**ORIENTATION OF SCHOOL HEADS, SCHOOL DATA MANAGEMENT  
COORDINATORS, REGIONAL AND DIVISION SPED COORDINATORS WITH SPED  
PROGRAM SUPPORT FUNDS ON DATA MANAGEMENT AND UTILIZATION OF THE  
DOWNLOADED FUNDS**

To: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
All Others Concerned

1. As per Regional Memo No. 615, s. 2021 titled "Orientation of School Heads, School Data Management Coordinators, Regional and Division SPED Coordinators with SPED Program Support Funds on Data Management and Utilization of Downloaded Funds" on October 14, 2021, 8:00 – 11:30am via MS Teams.
2. The participants to this orientation are the School Heads, School Data Management Coordinators, Regional and Division SPED Coordinators with SPED Program Support Funds (SPED-PSF).
3. Each participant is requested to strictly register on or before October 8, 2021 at <http://bit.ly/RegPSFRecipients> . Link for the meeting room will be sent automatically to the participants email address upon registration.
4. Wide and immediate dissemination of this memorandum is desired.

**PORTIA M. MALLORCA PhD, CESO V**  
Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS


SEP 29 2021

REGIONAL MEMORANDUM  
No. 615 s. 2021

**ORIENTATION OF SCHOOL HEADS, SCHOOL DATA MANAGEMENT COORDINATORS, REGIONAL AND DIVISION SPED COORDINATORS WITH SPED PROGRAM SUPPORT FUNDS ON DATA MANAGEMENT AND UTILIZATION OF THE DOWNLOADED FUNDS**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is DM-OUCI-2021-00415 titled *Orientation of School Heads, School Data Management Coordinators, Regional and Division SPED Coordinators with SPED Program Support Funds on Data Management and Utilization of the Downloaded Funds* on October 14, 2021, 08:00-11:30 A.M. only via MS Teams.
2. The participants to this orientation are the School Heads, School Data Management Coordinators, Regional and Division SPED Coordinators with SPED Program Support Funds (SPED-PSF). Each participant is requested to strictly register on or before October 8, 2021 at <http://bit.ly/RegPSFRecipients>. The link for the meeting room will be sent automatically to their email address upon registration.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO IV**  
Regional Director

Enclosure: As stated  
Reference: DM-OUCI-2021-00415  
Allotment: 1 – (R.O. 12-94)  
To be indicated in the Perpetual Index  
under the following subjects

SCHOOL HEADS  
SPED



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Regional Memorandum	DepEd RO6-CLMD	09-28-2021	





Republic of the Philippines  
Department of Education  
Office of the Undersecretary for Curriculum and Instruction

MEMORANDUM  
DM-CI-2021 00415

TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO  
Undersecretary for Curriculum and Instruction

SUBJECT : ORIENTATION OF SCHOOL HEADS, SCHOOL DATA  
MANAGEMENT COORDINATORS, REGIONAL AND DIVISION  
SPED COORDINATORS WITH SPED PROGRAM SUPPORT FUNDS  
ON DATA MANAGEMENT AND UTILIZATION OF THE  
DOWNLOADED FUNDS

DATE : September 21, 2021

1. The Bureau of Learning Delivery (BLD) through the Student Inclusion Division (SID) will be conducting an Online Orientation of School Heads, School Data Management Coordinators, and Division SPED Coordinators with SPED Program Support Funds on Data Management and Utilization of the Downloaded Funds for FY 2021 on October 11 to 15, 2021 via MS Teams.
2. The activity aims to provide inputs and clarification on the data management of Learners with Disabilities that will ensure the proper tagging of these learners in the Learners' Information System (LIS) and in the EBEIS; and to ensure the proper utilization of the downloaded Program Support Funds (PSF) in accordance with the existing guidelines, government accounting and auditing rules and regulations.
3. The participants to this orientation are the **School Head, School Data Management Coordinator, Regional and Division SPED Coordinators with SPED Program Support Funds (SPED-PSF)** (See attached list of schools and concerned SDOs). Each participant is requested to strictly register on or before October 8, 2021, at <https://bit.ly/RegPSFRecipients>. The link for the meeting room will be sent automatically to your email address upon registration.
4. The schedules and groupings/clustering of the regions are as follows:

Schedule	Group	Regions	Number of Schools	Number of Division	Total Number of Participants
Oct. 11, 2021 from 8:00 - 11:30am only	A	I, II, CAR, N	571	45	1187
Oct. 11, 2021 from 1:30 - 5:00pm only	B	III, MIMAROPA	498	27	1023
Oct. 12, 2021 from 8:00 - 11:30am only	C	CALABARZON	476	21	973
Oct. 12, 2021 from 1:30 - 5:00pm only	D	V, IX, CARAGA	530	25	1055
Oct. 13, 2021 from 8:00 - 11:30 only	E	NCR, XII	481	24	986
Oct. 14, 2021 from 8:00 - 11:30am only	F	VI, VIII	490	33	1013
Oct. 15, 2021 from 8:00 - 11:30am only	G	VII, XI	586	30	1202
TOTAL					7469

5. For more details and/or queries, please contact **Ms. Zenaida G. Conceon, or Mr. Vic Emerson Danao, Supervising Education Program Specialists Dr. Mitzi Grace G. Gavilanes** at email address [bid.sid@deped.gov.ph](mailto:bid.sid@deped.gov.ph).
6. Immediate dissemination of this Memorandum is desired.