



Republic of the Philippines
Department of Education
 Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

**Office of the Schools Division
 Superintendent**

NOV 10 2021

DIVISION MEMORANDUM
 NO. 278, s. 2021

**MONITORING OF THE IMPLEMENTATION OF SCHOOL-BASED FEEDING
 PROGRAM NUTRITIOUS FOOD PRODUCTS SY 2021-2022 AND MILK FEEDING
 COMPONENT SY 2020-2021**

To: OIC-Asst. Schools Division Superintendent
 CID & SGOD Chiefs
 Public Schools District Supervisors
 All Elementary School Heads
 All School-based Feeding Program Coordinators
 All Others Concerned

1. With reference to Deped Orders 008, s. 2021 and No. 009 s. 2021 in the School Governance and Operation Division – Health and Nutrition Unit will conduct a monitoring of the implementation of 2021-2022 School-Based Feeding Program - Nutritious Food Products on the following dates:

November –18, 25, 2021
 December – 02, 09, 15, 16, 2021
 January - 06, 13, 20, 27, 2022
 February – 03, 10, 2022

Hereunder are the monitoring teams in charge:

District	School Drop Off Point	Team
K 1	Kabankalan National High School	Eduard Q. Villavicencio, RN, Vida Grace R. Moreño, RN Cecilia G. Abello, PhD Kean Von G. Yupraccio Saturnino T. Pabalinas, Jr., PhD Gift Joy M. Verano, MD Lyn Rose E. Otea Meralie Mae B. Gualdrapa, CPA, MBA
K 2	Tampalon Elementary School	Dr. Aldwin Marco P. Bendo Dr. Amely Love E. Cordero Mary Jane H. Butanas, RN Jonalyn A. Dela Cerna Aldrin T. Ballentos
K 3	Tapi Elementary School	Tristan P. Lucerna, RN Julieta V. Gempison Dexyll Garl G. De Jesus Chelo D. Taladua
K 4	Tabugon Elementary School	Noemi M. Barañao, RN Rictee I. Resano Rowena T. Bolo Gilbert T. Biaco
K 5	Florentino Galang Sr. National High School – Main Campus	Alma Vannessa G. Tanwani, RN Sheina S. Saquian Eulyne D. Lucerna Arnie G. Besas





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2. In line with this, the team will visit the school drop-off center. This Office reiterates that all monitors and concerned participating school shall observe proper health standard and safety protocols at all times as stipulated in our Deped Order No. 14 series of 2020 – Guidelines on the Required Health Standards in Basic Education Offices and Schools.
3. Enclosed is the monitoring tool to be utilized in ensuring the proper implementation of this program.
4. The travel expenses and other fees relative to the conduct of this activity are chargeable against Division MOOE or SBFP monitoring funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this memorandum are desired.

NICASIO S. FRIO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent





Republic of the Philippines
DEPARTMENT OF EDUCATION
 REGION VI- WESTERN VISAYAS



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Tel. No. (034) 471-2003
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Name of School: _____

District: _____

Date/Time: _____

HEALTH AND NUTRITION UNIT
SBFP-Milk Feeding and NFP Monitoring and Evaluation form

INDICATORS	Observed	Not Observed	Remarks
Availability of the following:			
a. Functional handwashing facilities at the entrance and exit of the school			
b. Footbath in all entrances			
c. non-contact infrared thermometer/thermal scanner to monitor body temperatures			
d. Extra masks at the entrances			
e. Trash bins (with cover) for proper disposal of used tissue and masks			
f. Tissue paper/towel			
g. Distribution process flow for guidance and direction.			
h. Holding/isolation area visitors			
i. List of beneficiaries for NFP and Milk Feeding			
i.i - List of beneficiaries who do not have lactose intolerance, with lactose intolerance but are willing to participate in the program, and those that are not allowed by their parents to participate using the SBFP milk form			
i.ii - Parents' consent form for SBFP and milk feeding program were signed and kept for filing.			
Observance of safety protocols such as:			
a. Proper wearing or use of face mask (both nose & mouth must be covered)			
b. Proper physical distancing (at least 1 meter)			
c. Frequent cleaning of hands by using alcohol-based hand rub/disinfectants or by proper handwashing with soap and water			
d. Use of separate doors for entrance and exit			
e. Proper ventilation (open windows are preferred over air conditioning system)			
f. Use of logbook for personnel and visitors for contact tracing purposes			
g. Provision of adequate water and soaps in toilets			
Compliance to Food Safety Regulations such as:			
a. School has provided a clean, safe, well-ventilated, and pest-free storage for milk packs and NFP.			
b. The milk packs and NFP delivered or received are in accordance with the specifications and quality standards as indicated. (DO 31 s. 2021)			
c. The fresh milk delivered are packed in food grade polyethylene pouches while the sterilized milk is packed using the doy packaging pouches or 1L bottles			
d. Adherence to food safety standards and the required health standards such as handwashing before handling of food products, wearing of masks, gloves, face shields and practice of physical distancing.			

<p>School Management:</p> <ol style="list-style-type: none"> The School Head oversees the implementation, delivery, storage, and distribution of milk packs and Nutritious Food Packs (NFP) The School Head has designated members of the School Inspection Team (SIT) who shall receive and inspect the deliveries of milk packs and NFP. The SIT has randomly inspected the milk packs and NFP every delivery as to the quantity and quality including the date of manufacturing and expiration. The SIT upon thorough inspection has ensured that goods delivered are in good quality for consumption of the beneficiaries and are found to be without leaks, clean and not spoiled; with expiry date clearly indicated on the packaging The Inspection and Acceptance Report (IAR) form was properly accomplished and signed by at least two members of the SIT as proof that they have received the specified quantity and quality of milk and NFP. Continuous conduct of nutritional assessment, monitoring/evaluation throughout the program implementation. Posting of IEC materials containing the key messages on health and safety in strategic areas of the school (entrances, corridors, toilets, and other communal areas). 			
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Remarks: _____

Monitored by:

 Signature over Printed Name

 Designation

I certify that the results of this evaluation have been discussed with me

 Signature over Printed Name

 Designation