



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan



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TO : Public Schools District Supervisors
Public Elementary and Secondary School Principals
School English/ Filipino Coordinators

FROM : *MA. LORLINIE M. ORTILLO*
MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent

SUBJECT : **MEETING ON THE 2018 CELEBRATION OF THE NATIONAL READING MONTH**

DATE : November 15, 2018

1. In line with the 2018 National Reading Month Celebration, the SDO of Kabankalan City will hold a meeting with the School Reading Coordinators [English or Filipino] for both Elementary and High School at the Division Office tomorrow, November 16, 2018 at 8:00 o'clock in the morning.
2. The agenda of the meeting are as follows:
 - a. Discuss the DepEd Memorandum No. 175, s. 2018; and
 - b. Plan appropriate activities for the 2018 National Reading Month.
3. Each Elementary and Secondary School shall send one [1] representative [either English or Filipino] to attend the meeting.
4. Attendance is a must.
5. Please be guided accordingly.