



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OFFICE of KABANKALAN CITY**  
*City of Kabankalan*

June 21, 2019

Division Memorandum  
No. 105 s. 2019

**ADDENDUM/ CORRIGENDUM to Division Memorandum No. 83, s. 2019**  
**RE: Conduct of Second Quarter Division Monitoring, Evaluation and Adjustment (DMEA)**

To: ASDS

Chiefs, CID and SGOD  
CID and SGOD Personnel  
Division ITO and AO V  
All Others Concerned

1. Please be informed that the conduct of Second Quarter DMEA will be on the following schedules below:

Activities	Date	Participants	Facilitators	
DMEA				
a. Elementary	June 26, 2019 (AM)	SDS, ASDS, PSDSs, AO, ITO, Budget Officer, Legal Officer, Div. Accountant, SGOD & CID Chiefs, EPS, SGOD Unit heads & (Div. SHS Coordinator-July 1, 2019)	SEPS SMME and Planning & Research	Division Conference Hall
b. Junior HS	June 26, 2019 (PM)			
c. Senior HS	July 1, 2019			
d. Division Personnel	July 1, 2019			

2. As stipulated in Div. Memo No. 83, s. 2019, the KPIs will be presented by PSDSs (Elementary and JHS) and Div. SHS Coordinator (Senior High School), and KRAs are to be presented by AO V, Budget Officer, Div. Accountant, EPS, SGOD unit heads, ITO, Legal officer, Supply Officer and Division Engineer.
3. Widest dissemination of this memorandum is highly desired.

  
**MA. LORLINIE M. ORTILLO, CESO VI**  
Schools Division Superintendent

SMM & E Unit