



Republic of the Philippines
Department of Education
Region VI – Western Visayas
Schools Division Office of Kabankalan City
City of Kabankalan

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DIVISION MEMORANDUM

No. 137, s. 2019

TO : Chiefs, CID and SGOD
Public Schools District Supervisors
Public and Private Secondary School Heads / Principals / Administrators
Advisers of Supreme Student Government (SSG)
Designated Guidance Counselors and Career Guidance Advocates
School's Mental Health Coordinators
School's National Drug Education Program Coordinators

FROM : *MA. LORLINIE M. ORTILLO*
MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent

SUBJECT : Division Forum on Mental Health and Anti-Drug Addiction for Public and Private Secondary Schools on Friday / July 26, 2019

DATE : 22 July 2019

1. Relative to the celebration of the Department of Education Day and Oplan Kalusugan, the Schools Division Office of Kabankalan City through the collaboration of the Youth Formation and Development Unit and Schools Nutrition and Health Unit shall conduct a **Forum on Mental Health and Anti-Drug Addiction on Friday / July 26, 2019 - 1:00 o'clock in the afternoon at CityMall Activity Area, Kabankalan City.**
2. Secondary Schools, both public and private, are directed to send the following participants:
 - **Supreme Student Government (SSG) President, Vice President, Secretary and Teacher-Adviser;**
 - **At least three (3) Youth Career Guidance Advocates and Designated Guidance Counselor / Career Guidance Advocate;**
 - **School's Mental Health Coordinator and National Drug Education Program Coordinator;**
 - **Binicuil National High School, Kabankalan National High School and Talubangi National High School are allotted fifteen (15) students to participate;**
 - **Private schools may send as many participants as they desire subject to confirmation stated below.**
3. For the safety and protection of students, schools should observed the following protocols:
 - **At least one (1) teacher-adviser to accompany for every group of five (5) students or less;**
 - **Teacher-advisers accompanying the students should be physically present in the venue on the duration of the activity.**
4. Travel and other incidental expenses of the participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. For more details on this matter and/or confirmation of your attendance not later than Wednesday / July 24, 2019, you may contact Gerald B. Tampcio, PDO 1 / Youth Formation Officer at mobile no. 09208711141.
6. For immediate dissemination, appropriate action and compliance.