



DIVISION MEMORANDUM

July 16, 2018

No. 139, s. 2018

Conduct of Division Unified Quarterly Test

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads
All Other Concerned

1. The Schools Division Office of Kabankalan City will conduct a Division Unified Quarterly Test in all Levels (from Grade 1 to Senior High School) a week after the First Quarter Examination, School Year 2018 – 2019, following the Quarterly Examination schedules on the DO 025 s. 2018 (School Calendar 2018);
August 9 & 10, 2018 – First Quarter Examination
October 18 & 19, 2018 – Second Quarter Examination
January 10 & 11, 2018 – Third Quarter Examination
March 21 & 22, 2018 – Fourth Quarter Examination
2. The conduct of Division Unified Quarterly Test aims to:
 - a. establish standard testing/assessment framework for unified data result and interpretation.
 - b. strengthen teachers' competencies on assessment geared to improve higher order thinking skills and mastery of learning competencies.
 - c. establish a unified Division data on learners' learning skills in terms of problem solving, information literacy and critical thinking in line with the 21st century skills.
3. Education Program Supervisors in all learning areas are responsible in the preparation, formulation and validation of the Table of Specification (TOS) / Division Unified Test per learning area. TOS will be given to schools two (2) weeks before the conduct of the test to make some adjustments on the intervening programs / activities of the schools. Education Program Supervisors (EPS) will prepare soft and hard copies of the test to be submitted to the office of the ASDS for approval before uploading to the Division LRMDs portal. Test papers must be available three (3) days before the test dates for the schools to allow time for reproduction.
4. The Schools Division Office through the SMME and CID Personnel will monitor the conduct of the Quarterly Test to ensure the validity and reliability of the result.
5. For immediate dissemination and compliance.


MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent