



Republic of the Philippines
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION

SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

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Division Memorandum No. 143 s. 2017

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public schools District Supervisors
Public Elementary and Secondary Schools

From: ANTHONY H. LIOBET, CESO VI
Schools Division Superintendent

Date: August 8, 2017

Subject: FORMULATION OF SCHOOL POLICIES AND GUIDELINES ON THE
PRESENCE OF PARENTS IN SCHOOL CAMPUS

1. To provide mechanism for better school management, maintain harmonious relationship with parents and to promote independence of all the students in school, all Elementary and Secondary Schools shall formulate policies and guidelines on the presence of parents/guardians in the school campus under the following considerations:
 - a. Students shall be dropped off and picked up by their parents/guardians at the school entrance gate;
 - b. Parents are not allowed to roam around the campus vicinity during class hours;
 - c. Programs and projects of PTA shall be presented and approved by the Office of the Principal before its implementation;
 - d. Issues and other concerns of the parents/guardian related to teacher-student relationship shall be dealt accordingly through the Office of the Principal and not during class hours;
 - e. The school shall provide a waiting area for the parents/guardians and wearing identification card is encouraged for safety and security of all the students in school.
2. School Heads shall submit a copy of the policies to the School Governance and Operations Division (SGOD) thru: Dr. Saturnino Pabalinas, Jr. on or before September 8, 2017
3. For Immediate dissemination and compliance.