



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan

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Division Memorandum No. 144 s. 2018

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Administrative Officer V
Public School District Supervisors
Public Elementary and Secondary School Heads

FROM : *MA. LORLINIE M. ORTILLO*
MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent

DATE : July 27, 2018

SUBJECT : **7th DIVISION MANCOM MEETING 2018**

1. There will be a Division Management Committee (ManCom) Meeting on **July 31, 2018, at the Division Conference Hall from 8:00 am to 5:00 pm.**
2. Participants are the Assistant Schools Division Superintendent, personnel from Curriculum Implementation Division (CID), School Governance and Operations Division (SGOD), Administrative Officer V, Information Technology Officer, Division Accountant, Supply Officer, Division Budget Officer, Elementary and Secondary School Heads.
3. Lunch and snacks will be served chargeable against Division INSET Fund subject to usual accounting and auditing rules and regulations.
4. For immediate dissemination and compliance.