



Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
Telefax (034) 471-2003



August 6, 2019

**DIVISION MEMORANDUM**

No. 153 s, 2019

**CONDUCT OF THE 3<sup>RD</sup> QUARTER  
NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

**To: Assistant Schools Division superintendent  
All Public Schools District Supervisors  
All Public and Private Elementary and Secondary School Heads  
Elementary and Secondary School DRRM Coordinators  
All others concerned**

1. Pursuant to DepEd Memorandum dated July 29, 2019 entitled **Reiteration on the Schedule for the conduct of 2019 3<sup>rd</sup> Quarter Nationwide Simultaneous Earthquake Drill** and other related issuances, all schools are enjoined to actively participate in the conduct of the Third Quarter Nationwide Simultaneous Earthquake Drill (NSED) on August 8, 2019, 2:00PM as scheduled by the National Disaster Risk Reduction and Management Council (NDRRMC) through the office of the civil Defense (OCD).
2. Considering that the first Quarter Exam is scheduled on the same date, all schools in the Division shall conduct the drill on **August 16, 2019 at 2:00PM.**
3. The Quarterly Earthquake Drill aims to:
  - a. Evaluate the readiness and awareness of DepEd Learners and personnel for earthquakes;
  - b. Evaluate the evacuation procedures; and
  - c. Evaluate the coordination and communication mechanisms during evacuation procedures and response operations.
4. Schools and offices must implement the following activities as part of the preparation for the earthquake drill:
  - a. Plan and organize the resources, both human and non-human, needed for the drill.
  - b. Coordinate with the Local DRRM Office for an orientation on earthquake to understand intensity and possible impacts. Discuss preparedness measures.
  - c. Map out personnel and parents/learners contact numbers.

- d. Determine communication flow among offices/schools and overall command system.
  - e. Determine personnel and learners with special needs in case of an earthquake; assign focal person within each office and classroom to take charge of those personnel and learners with special needs.
  - f. Put up signage for evacuation routes and safe places to gather and/or evacuate to.
  - g. Ensure that everyone knows what to do during and after an earthquake
  - h. Ensure family reunification protocol in the school
  - i. Conduct post evaluation of the drill
5. Deadline for the submission of reports will be on **August 23, 2019** through the link that will be provided.
6. For widest dissemination and compliance.



**MA. LORLINIE M. ORTILLO, CESO VI**  
Schools Division Superintendent