



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan



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DIVISION MEMORANDUM

No. 101, s. 2019

TO: School Heads, Elementary and Secondary Public Schools
Accounting Personnel
All Others Concerned

FROM: *Smartillo*
MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent 

DATE: August 14, 2019

SUBJECT: Addendum to Division Memo No. 141, s. 2019

1. Relative to the Conduct of Teacher Induction Program (TIP) Modules 3 – 6 for Elementary & Secondary Newly-Hired Teachers which is a Live-Out Activity, participants' travel expenses from station to venue, v.v., are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
2. For dissemination and information of all concerned.