



Republic of the Philippines
 Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

August 16, 2018

Division Memorandum
 No. 164, s. 2018

ADDENDUM to Division Memo No. 148, s. 2018
RE: Adjustment of Enhanced School Improvement Plan 2018

To: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to advise all concerned to note additional informations indicated herein, in relation to the conduct of Mid-Year ESIP Adjustment which will be held on Monday, August 20, 2018.
2. The matrix and data needed in the review and adjustment are shown/ listed below:

A. Activity Matrix

Time	Activity	Person-in-Charge
7:30 AM – 8:00 AM	Registration	M & E unit
8:00 AM– 8:30 AM	Opening Program	HRD unit
8:30 AM – 10:00 AM	Orientation: Provincial Scholarship	HRD unit
10:00 AM – 12:00 NN	Data Analysis / Gap Analysis	Jonalyn A. Dela Cerna Jonalyn A. Dela Cerna Rosemary T. Cornell Alma Vanessa Gargantiel
	a. SMEA QI & QII and SBM Level of Practice PI (60%)	
	b. SBM Wins star approach	
	c. NAT Result (Division Targets)	
	d. School-Based Feeding Program	
12:00NN – 1:00 PM	Lunch Break	
1:00 PM– 2:00 PM	Identifying Priority Improvement Areas	Peter J. Galimba
2:00 PM – 3:00 PM	Adjustment in Planning Worksheet and Project Work Plan & Budget Matrix	Rene S. Erillo
3:00 PM – 5:00 PM	Review in Project Monitoring Report Form Adjustment in AIP	Jonalyn A. Dela Cerna

B. Data Needed

- B.1 SMEA QI and QII (Dashboard, Segmentation, Characterization)
- B.2. Accomplished SBM Wins Monitoring Form (Endline)
- B.3. SBFP (Baseline)
- B.4. SBM Level of Practice (60% PI)

3. All other provisions in said Division Memorandum still remain in effect.
4. Please be guided accordingly.

MA. LORLIE M. ORTILLO, CESO VI
 Schools Division Superintendent

SMA & E Unit