

**DIVISION MEMORANDUM**

No. 179, s. 2018

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads / Master Teachers / Lead Teachers

**FROM:** *L. Ortillo* **MA. LORLINIE M. ORTILLO, CESO VI**  
Schools Division Superintendent

Date: August 29, 2018

**Subject: Seminar –Workshop on the Use of Result –Based Performance Management System (RPMS) – Philippine Professional standards for Teachers (PPST) Manual for Teachers & school Heads**

1. The Schools Division Office of Kabankalan will conduct a seminar-workshop on the use of Result-Based Performance Management System (RPMS) – Philippine Professional Standards for Teachers (PPST) Manual for adoption and implementation of Teachers and School Heads on September 3-5, 2018 for Batch I (Districts I, II, V & SGOD Personnel) and September 6-8, 2018 for Batch II (Districts II, IV, PSDSs & EPSs) at Zaycoland Resort and Hotel Kabankalan City, Negros Occidental.
2. This seminar workshop aims to:
  - a. conduct and facilitate the orientation on the RPMS Manual for Teachers and School Heads and Philippine Standards for Teachers;
  - b. understand and appreciate the RPMS and PPST Manuals for Teachers and School Heads;
  - c. identify the key concepts of the Manual and the tools within RPMs and PPST;
  - d. learn how to effectively deliver the sessions for the actual roll out to all teachers
3. The participants to this seminar-workshop are the Education Program Supervisors, Senior & Education Program Specialists, Public School District Supervisors, School Heads of all Public Elementary and Secondary Schools, one (1) Master Teacher or Lead Teacher per School.
4. There will be a registration of Php 1, 650.00 to cover food and other expenses chargeable against HRTD Funds for Master Teachers or Lead Teachers while School Local Funds / MOOE for School Heads subject to the usual accounting and auditing rules and regulations.
5. For immediate dissemination and compliance.