



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

January 30, 2019

Division Memorandum
No. 18, s. 2019

**Walkthrough and Planning on
ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP)**

To: Chiefs, CID and SGOD
Public Schools District Supervisors
All Other Concerned

1. The Schools Division Office of Kabankalan City will conduct division planning and walkthrough on Enhanced School Improvement Plan (ESIP) Orientation and appraisal on February 7 – 8, 2019 at Division Conference Hall.
2. Participants are Division ESIP Training Team (Rictee Resano, Eulyne Lucerna, Rowena Bolo, Rene Erillo, Jonalyn Dela Cerna, Archeibal Poyogao, Helen Mambalos, Miguel Peñaranda, Mareli Doniña, Raul Mambalos, Jerralyn Limaco, Jennifer Mahasol, Rosemary Sodusta, Jolly Gariando, Jr., and Eugenio Gargantiel Jr.) and all Public Schools District Supervisors.
3. Division Training Team members are advised to attend the meeting on February 1, 2019, 3:00PM at the SGOD Office
4. Below is proposed training matrix for your reference.

Time	Activity	
Day 1: February 7, 2019		
8:00AM – 9:00AM	Opening program	
9:00AM – 9:15AM	Session 1: Expectation Setting	Rene Erillo, Jolly Gariando Jr., Jonalyn Dela Cerna
9:15AM – 9:45AM	Session 2: Perfect School	Rowena Bolo, Archiebal Poyogao, Mareli Doniña
9:45AM – 10:00AM	Session 3: Rationale of SIP	Miguel Peñaranda, Rictee Resano, Eulyne Lucerna
10:00AM – 12:00NN	Session 4: Preparatory Activities	Rene Erillo, , Raul Mambalos, Jonalyn Dela Cerna
1:00PM – 2:00PM	Session 5: Assess	Jennifer Mahasol, Helen Mambalos, Rosemary Sodusta
2:00PM – 3:00PM	Session 6: Plan	Eugenio Gargantiel, Jr. Jolly Gariando Jr., Jerralyne Limaco
3:00PM – 4:00PM	Session 7: Act	Rene Erillo, , Raul Mambalos, Jonalyn Dela Cerna
4:00PM – 5:00 PM	Session 8: Communicating to Stakeholders	Jennifer Mahasol, Helen Mambalos, Rosemary Sodusta

Day 2: February 8, 2019		
8:00AM – 9:00AM	MOL	
9:00AM – 10:00AM	Session 9: District Synthesis	Eugenio Gargantiel, Jr. Jolly Gariando Jr., Jerralyne Limaco
10:00AM – 12:00NN	Planning	Jonalyn Dela Cerna

5. Widest dissemination of this memorandum is highly desired.


MA. LORLINIE M. ORTILLO, CESO VI
 Schools Division Superintendent