



September 10, 2018

DIVISION MEMORANDUM
No. 190, s. 2018

9th Division Management Committee (ManCom) Meeting

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public School District Supervisors
Elementary and Secondary School Heads

1. The Schools Division Office of Kabankalan City will conduct the 9th Division Management Committee Meeting on September 21, 2018 from 8:00 AM to 5:00 PM at Tampalon Elementary School, Brgy. Tampalon, Kabankalan City.
2. This activity will discuss and update the division personnel and school heads on issues and challenges in the delivery of basic education services.
3. Participants are the ASDS, Information Technology Officer, Supply Officer, Accountant, Budget Officer, Administrative Officer, Attorney III, personnel from Curriculum Implementation Division, School Governance and Operations Division, and Elementary and Secondary School Heads.
4. Snacks and lunch will be served chargeable against HRTD Fund while travel expenses will be charged against local funds / MOOE subject to usual accounting and auditing rules and regulations.
5. For dissemination and compliance of all concerned.

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MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent