




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
**PARENTS TEACHERS ASSOCIATION**



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Division Memorandum No. 199 s. 2018

To: Asst. Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools Division Supervisor  
School Heads/Principals  
President of Parents Teachers Association

From:  **ARNOLD S. MAGDAE**  
ADMINISTRATIVE OFFICER  
MA. LORLINE ORTILLO, CESO VI  
Schools Division Superintendent

Date: September 17, 2018

**Subject: Induction Ceremony of the Division Federation of Parents Teachers Association**

1. The Schools Division of Kabankalan City recognizes the role of PTA as primary stakeholders in building a strong institution. Collaboration with PTA would provide a strong support for a more effective implementation of DepEd programs and projects.
2. The Elected Presidents of every school and Outgoing Division Federation PTA Officers should participate the 2018 Induction Ceremony on September 18, 2:00 PM at the Division Conference Hall.
3. PTA Presidents shall submit the list of PTA school officers during registration.
4. PTA T-shirts will be distributed to all PTA presidents before lunch time. Please see the Division PTA Coordinator Ms. Jake at the SGOD Office.
5. A registration fee of Php 200.00 will be collected to all participants which will cover the snacks and other miscellaneous expenses during the activity.
6. Travel expenses and other related expense for the event is chargeable against Local Funds/MOOE subject to usual accounting and auditing rules and regulations
7. For information and widest dissemination.