



Republic of the Philippines
Department of Education
Negros Island Region
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan


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Division Memorandum No. 222 s. 2017

TO : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Administrative Officer V
Public School District Supervisors
Public Elementary and Secondary School Heads

FROM : 
ANTHONY H. LIOBET, CESO VI
Assistant Schools Division Superintendent
Officer In Charge
Office of the Schools Division Superintendent

DATE : October 18, 2017

SUBJECT : **7th DIVISION MANCOM MEETING 2017**

1. There will be a Division Management Committee (ManCom) Meeting on **October 21, 2017, Saturday, at the Division Conference Hall from 8:00 am to 5:00 pm.**
2. Participants are the Assistant Schools Division Superintendent, personnel from Curriculum Implementation Division (CID), School Governance and Operations Division (SGOD), Administrative Officer V, Information Technology Officer, Division Accountant, Supply Officer, Elementary and Secondary School Heads.
3. School Heads shall bring the following:
 - a. 2017 Approved AIP, APP and PPMP
 - b. Proposed programs, activities and projects (PAPs) for additional MOOE allocation
4. Attendance is a must. No proxy is allowed.
5. Lunch and snacks will be served chargeable against Division INSET Fund subject to usual accounting and auditing rules and regulations.
6. For immediate dissemination and compliance.