



Republic of the Philippines
Department of Education
Region VI – Western Visayas
Schools Division Office of Kabankalan City
City of Kabankalan

Telefax No.: (034) 4712003 Email: dep_ed_bangkal@yahoo.com



DIVISION MEMORANDUM

No. 20 s. 2019

TO : Public Schools District Supervisors
All Elementary and Secondary School Heads / Principals
All SPG and SSG Advisers
All Others Concerned

FROM :  **MA. LORLINIE M. ORTILLO, CESO VI**
Schools Division Superintendent

SUBJECT : EXCEL Youth Leaders Forum for SPG and SSG Officers

DATE : 04 February 2019

1. To achieve the Department of Education thrust as indicated in the principles of Education for All (EFA) Goals, Millennium Development Goals (MDGs) and the Basic Education Social Reform Agenda (BESRA), the Schools Division Office of Kabankalan City recognizes the role of youth in nation building.
2. In order to capacitate and empower the student-leaders in the Schools Division Office of Kabankalan City, the Youth Formation Officer in collaboration with the SPG and SSG Federated Teacher-Advisers and Student Leaders will conduct a **Youth Leaders Forum** this **Friday, February 8, 2019** at **Talubangi National High School, Barangay Talubangi, Kabankalan City**. The forum will start at 7:30 in the morning.
3. This one day event is themed **EXCEL Youth Leaders Forum: Building Exemplary, Committed and Empowered Leaders of Tomorrow** and aims to achieve the following: a) *Heightened the Student Leaders awareness on the issues faced by their fellow youth both in school and the community;* b) *Discussed possible actions to address the issues identified;* and c) *Draft action plan that will address the issues in the schools and Division level.* Attached are the following documents:
 - a. Program of Activities
 - b. Registration Form
4. Elementary and Secondary Schools are advised to send **one (1) Teacher-Adviser** and **four (4) Student Leaders** to participate on this activity;
5. To help cover the snacks and other expenses that will be incurred in the conduct of this activity, a **registration fee of Php200 per school** will be collected along with the filled-up registration form of participants on or before Wednesday/February 6, 2019. Registration fee and travel expenses incurred by the participants shall be charge against SCHOOL MOOE or local funds subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is required.



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Program of Activities

Time	Activity	Details
7:00AM – 8:00AM	Arrival and Registration	
8:00AM – 8:45AM	Opening Plenary	<ul style="list-style-type: none"> ❖ Philippine National Anthem ❖ Opening Prayer ❖ Opening Remarks ❖ Words of Welcome <ul style="list-style-type: none"> - Principal of Talubangi NHS - Ms. Lorlinie M. Ortillo, CESO VI ❖ Acknowledgment of Participants ❖ Announcements / Instructions
8:45AM – 9:00AM	Morning Break	
9:00AM – 12:00AM	Break-out Sessions	
	Elementary Group Venue: Brgy. Talubangi Covered Court	Secondary Group Venue: Talubangi National High School Gym
9:00 - 9:15	❖ Introduction of the Resource Speakers	❖ Introduction of the Resource Speakers
9:15 – 10:00	❖ I am a Leader: Qualities of a Youth Leader	❖ I am a Leader: Qualities of a Youth Leader
10:00 – 10:45	❖ Youth Leader as Advocates for Peace	❖ Youth Leader as Advocates for Peace
10:45 – 11:30	❖ Youth and Community	❖ Youth and Community / National Youth Assessment Study
11:30 – 12:00	❖ Open Forum	❖ Open Forum
12:00 – 1:00	Lunch	
1:00 – 2:30	Workshop Groups / Action Planning per District	
2:30 – 2:45	Break	
2:45 – 3:30	Closing Plenary	<ul style="list-style-type: none"> ❖ Nationalistic Song ❖ Closing Message & Challenge <ul style="list-style-type: none"> - Mr. Peter J. Galimba ❖ Response/Acceptance of the Challenge ❖ Acknowledgments / Giving of Certificates ❖ Song of Celebration



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Registration Form

Name of School _____

List of Student Participants

	Name	Designation	Contact Number
1			
2			
3			
4			

Teacher-Adviser

	Name	Designation	Contact Number
5			