



October 8, 2018

DIVISION MEMORANDUM

No. 219, s. 2018

**ORIENTATION – WORKSHOP ON THE PREPARATION AND ACCOMPLISHMENT OF
ATHLETES' DOCUMENTS**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. To ensure a systematic and efficient screening of athletes' documents for the AREA VI Sports Meet, there will be an orientation - workshop on the preparation and accomplishment of the athletes' documents on **October 15, 2018, from 8:00 to 5:00 pm** at the Division Conference Hall. Participants are the members of the screening committee and winning coaches and asst. coaches for the area sports meet.
2. The following shall compose the Screening Committee:
Chairman: Mareli T. Doniña
Co-Chairman: Jerralyne E. Limaco
Members:

Nida Vidal	Raul Mambalos
Zyzette Ganza	Rosslyn Mabasa
Gina Cordero	Rosemary Sodusta
Archy Mar Aguilar	Teresita Cadagat
Julia Laurico	Jacqueline Dagunan
Jennifer Mahasol	Ann Yvonne Vingno
3. Coaches shall bring laptop, extension cord, A4 bond paper and documents of their athletes
4. Snacks will be served chargeable against HRTD Fund subject to usual accounting and auditing rules and regulations.
5. For immediate dissemination and compliance of all concerned.

LM Ortillo
MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent