



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF KABANKALAN CITY**  
City of Kabankalan

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Division Memorandum No. 24 s, 2018 *mg*

TO: Chiefs, CID and SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads

From: *mg* **ANTHONY H. LIOBET, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Date: January 22, 2018

Subject: **School-Based Feeding Program Re-orientation and Midyear Review**

1. Pursuant to Republic Act 10651, the Schools Division Office of Kabankalan City adheres to the Department of Education's advocacy in promoting the nutritional status of Filipino learners through the Health and Nutrition Centers.
2. School Feeding program has been proven beneficial to learners for a number of reasons.
3. Anent to this, there will be a **School-Based Feeding Program Re-orientation and Midyear Review on the following dates at Zaycoland Resort and Hotel, Kabankalan City.**

Date	Participants
<b>January 30, 2018</b>	District I and II
<b>January 31, 2018</b>	District III and V ✓
<b>February 1, 2018</b>	District IV

4. Enclosed herewith is the training matrix for the guidance of all concerned.
5. The participants are the following:
  - a. Public Schools District Supervisors
  - b. Each elementary school shall have 3 participants: (1) school head, (1) feeding coordinator, (1) school BAC chairman.
6. Meals and training materials will be charged to SBFP funds. Lunch, AM and PM snacks will be served. Travel expenses incurred by the participants shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
7. For immediate compliance and dissemination.

**DIVISION SCHOOL-BASED FEEDING PROGRAM RE-ORIENTATION**

**Schedule of Activities**  
**January 30, 31, and February 1, 2018**  
**Zaycoland Resort and Hotel, Kabankalan City**  
**8AM-5PM**

<b>TIME</b>	<b>ACTIVITIES</b>	<b>PERSON RESPONSIBLE/ FACILITATOR</b>
7:00-8:00 AM	Arrival of Participants/ Registration	
8:00-9:00AM	Opening Program	<b>Saturnino T. Pabalinas, Jr.</b> Education Program Specialist III Human Resource Development
9:15-9:30AM	BMI Concerns on LIS	<b>Arnie G. Besas</b> Planning Officer III
9:30-9:45AM	<b>Nutrition Break</b>	
9:45-10:45AM	2017-2022 SBFP Operational Guidelines	<b>Alma Vanessa M. Gargantiel, RN</b> Nurse II
10:45-12:00AM	Financial Management (Release of Funds, Utilization, Liquidation Process and Requirement, Obligation of 2017 Funds)	<b>Claire G. Doñesa</b> Accountant
12:00-1:00PM	<b>LUNCH BREAK</b>	
1:00-1:15PM	Energizer	
1:15-3:00PM	Procurement Process	<b>Julieta V. Gempison</b> Education Program Supervisor Division BAC Secretariat
3:00-3:15PM	<b>Nutrition Break</b>	
3:15-4:00PM	Background of the PhilGEPS Online System	<b>Archiebal A. Poyogao</b> Division ICT Coordinator
4:00-4:30PM	Orientation on the Search for the Best SBFP Implementer	<b>Noemi M. Barañao, RN</b> Nurse II
4:00-5:00PM	Clearing House/ Closing Program	Health and Nutrition Department
	Home Bound	