


DIVISION MEMORANDUM

No.: 290 s, 2018

To : Elementary and Secondary School Heads Concerned
SPG and SSG Federated Advisers
SSG Federated Officer

From :  **MA. LORLINIE M. ORTILLO, CESO VI**
Schools Division Superintendent

Subject : **SCHOOLS DIVISION OFFICE OF KABANKALAN PARTICIPATION IN THE CITY OF KABANKALAN'S CHRISTMAS CELEBRATION ON DECEMBER 19, 2018**

Date : December 10, 2018

1. The Schools Division Office of Kabankalan joins the City Government of Kabankalan in its Christmas Celebration by spearheading the Christmas Caroling Presentation on December 19, 2018, 6:00 in the evening at the City Public Plaza.
2. The Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Federated Advisers and Federated Officers will lead the preparation, coordination and facilitation of the above mentioned event. The core team in-charge for the coordination are composed of: **Mrs. Evelyn Fairbanks** of *ERAMS-West*, **Mrs. Cecilia C. Suan** of *DC Gurrucharri MS*, **Mrs. Carmela M. de Garcia** of *Balisong ES*, **Mrs. Marife E. Cajutol** of *ERAMS - West*, **Mrs. Gina C. Lirazan** of *Talubangi NHS*, **Mr. Jay S. Jaleco** of *Talubangi ES*, **Mr. Crisanto C. Sapi-an** of *Binicuil NHS – Lupni Ext.*, and **Tom Celdrie F. Abello** of *Florentino Galang Sr. NHS – Camansi Ext.*
3. The following schools are requested to prepare the tasks assigned, designate a coordinator to assist the SPG/SSG Federated Advisers and Federated Officers in the preparation, and to actively participate on the day of the event:
 - **Elementary Schools**
Binicuil Elementary School, DC Gurrucharri Memorial School
ERAMS East, ERAMS West, Talubangi Elementary School
 - **Secondary Schools**
Binucuil National High School – Main
Florentino Galang Sr. National High School – Main
Kabankalan National High School, Tabugon National High School
Talubangi National High School
4. The above mentioned schools are requested to prepare on their assigned part or scene in the nativity story. School may opt to have a solo or group presentation on either song or dance or a combination. Presentation must not exceed 15 minutes. Attached is the presentation plot for guidance and reference.
5. SPG and SSG Federated Advisers and SSG Federated Officers together with the representatives of the participating schools are requested for a **Coordination Meeting on Friday / December 14, 2018, 8:30 in the morning** at the **Schools Division Office Conference Hall**.
6. Widest dissemination of this memorandum is highly desired.

Program / Presentation Plot	
Activity / Scene	In-Charge
National Anthem and Prayer	ERAMS - East
The First Christmas Presentations	
Scene 1 Angel Gabriel and Mary	Tampalon National High School
Scene 2 Joseph and the Dream	Binicuil Elementary School
Scene 3 Mary and Elizabeth	Tan-awan National High School
Scene 4 Mary and Joseph on the Road to Bethlehem	DC Gurrucharri Memorial School
Scene 5 No Room	Binicuil National High School
Scene 6 The Birth in a Manger	Florentino Galang Sr. National High School - Main
Scene 7 The Wise Men and Herod	ERAMS – West
Scene 8 The Worship of the Shepherds and the Wise Men	Kabankalan National High School
Community Singing	Talubangi Elementary School