



Republic of the Philippines  
Department of Education  
Negros Island Region  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
*City of Kabankalan*

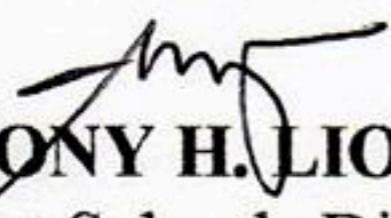


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**DIVISION MEMORANDUM**

No. 40, s. 2017

**TO:** Public Schools District Supervisors  
Public Elementary and Secondary School Heads

**From:**   
**ANTHONY H. LIOBET, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge

**Subject:** Division Field Test on Indigenization of Lesson Plans and Development of Orthography

**Date:** February 18, 2017

1. As part of the quality assurance of the indigenization of lesson plans for Indigenous Peoples Education (IPEd), a field test of lesson plans and orthography developed will be undertaken on the following February 21-24, 27-28, 2017 at Colambo Elementary School, District of Kabankalan V.
2. The objective of the field test is to gather feedback that will serve as basis for further development of the targeted lesson plans for the first two quarters in selected learning areas and development of orthography for kindergartners and grade one.
3. A minimum of 10 learners will compose the class that will undergo the lesson plan being field tested and belong to the Bukidnon on which the lesson plans are based. The learners also belong to the grade level for which the lesson plan is made and kindergartners/grade one pupils for development of orthography.
4. The field test team includes the following:
  - The teacher who will facilitate the class (preferably not the writer of the lesson plan)
  - One community representative (preferably to those who have been part of the retooling process)
  - The Division IPEd Focal Person
  - The School Head of the school where the field test is to be done
  - Regional IPEd Focal Person
  - CID Chief
  - PSDS
  - Subject Area EPS
5. During the field test, the team should conduct itself in such a way that each presence, while observing the class will not inhibit the natural spontaneous dynamic of the learners and the learning process. Discussion about the conduct of the lesson shall be done after the class. The lesson should run their full course and not to be interrupted for comments or suggestions.
6. The field test and the discussion of the team after the test should be documented by a team member. A member of the field test team, except the teacher who handled the session, should facilitate the discussion after the field test.
7. Travel, meals, incidental and accommodation expenses of the field test team are chargeable against IPEd downloaded funds subject to usual accounting and auditing rules and regulations.
8. Immediate and widest dissemination of this memorandum is desired