




Republic of the Philippines
Department of Education
Region VI-Western Visayas

SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan

DIVISION MEMORANDUM

No. 45, s. 2018

TO : Chiefs of CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Secondary School Principals

FROM :  **ANTHONY H. LOBET, CESO VI**
Schools Division Superintendent

SUBJECT : **CORRIDENDUM TO DO 23, S. 2018 RE:3-Day Seminar Workshop on Continuous Improvement [CI]**

DATE : **February 28, 2018**

1. This is to inform the field that the **3-Day Seminar-Workshop on Utilization of Continuous Improvement Methodology in the SDO of Kabankalan City** which was previously scheduled on February 21-23, 2018 will be conducted on **March 1, 5 and 6, 2018** at the **Zaycoland Hotel and Resort, Kabankalan City**.
2. The participants are expected to be at the venue before 8:00 o'clock in the morning.
3. First meal to be served will be morning snacks of March 1, 2018 and the last meal is afternoon snacks of March 6, 2018. Participants are expected to bring with them a laptop, School Report Card, extension cord and pocket wi-fi.
4. Transportation and incidental expenses incurred by the participants are chargeable against School MOOE/ local funds and other sources of funds, while expenses for the food and board and lodging of the participants and facilitators will be charged against Division HRTD funds subject to the usual accounting and auditing rules and regulations.
5. For widest dissemination.