



Orientation on New School Forms & Year- End Reports

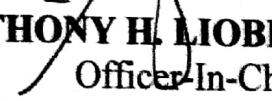
March 8, 2018

DIVISION MEMORANDUM

No. 49, s. 2018

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Research & Planning Unit Personnel
In-charge of Private Schools
Private Schools Kindergarten, Elementary, Junior High School and Senior High
Schools- School Heads

1. The Schools Division Office of Kabankalan City will conduct an Orientation of New School Forms and Year-End Reports on March 12, 2018 from 8:00 AM to 5:00 PM at Fellowship Baptist College- Function Hall.
2. The orientation aims to:
 - a. provide orientation on the New School Forms and Year – End reports as part of the preparation of all Private Schools;
 - b. give updates on schools' concerns particularly on private schools renewal of permits and recognitions;
 - c. address other concerns of the private schools.
3. The participants are the Private Schools – School Heads from Kindergarten to Senior High School. (No proxy allowed)
4. The participants may confirm his/her attendance to the SDO Planning & research Unit through Cell phone No. 09989978465 not later than March 9, 2018.
5. For immediate dissemination and compliance.


ANTHONY H. LIOBET, CESO VI
Officer-In-Charge
Office of the Schools Division Office