



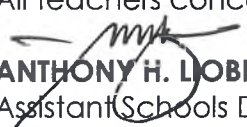
Republic of the Philippines  
Department of Education  
Negros Island Region  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
City of Kabankalan

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**DIVISION MEMORANDUM**

No. 64, s. 2017

**TO** : Chiefs of CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Principals in-charge of Multigrade Schools  
All teachers concerned

**FROM** :  **ANTHONY H. LOBET, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

**SUBJECT** : **5-Day Orientation-Training Workshop of Multigrade Teachers on the Utilization of BOW and Leveled Readers**

**DATE** : **March 22, 2017**

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1. Pursuant to Republic Act 10533, the DepEd is strengthening the implementation of Multigrade Program in the Philippines (MPEE) to address pressing concerns and issues on the provision of customized teaching and learning materials for multigrade classes and professional development of teachers. In support, to DepEd's plans to effectively implement the multigrade program, the Schools Division Office of Kabankalan City, through the 2015 and 2016 Financial Support for Multigrade Schools, will conduct a **5-Day Orientation-Training Workshop of Multigrade Teachers on the Utilization of BOW and Leveled Readers on April 21-25, 2017 at Zaycoland Hotel and Resort, Kabankalan City.**
2. This 5-day Orientation Training-workshop aims to:
  - a. Provide multigrade teachers with the Budget of Work (BOW) for Multigrade Teaching in all learning areas and grading periods.
  - b. Distribute copies of the levelled readers for grades 1, 2 and 3 developed by DepEd and Basa Pilipinas;
  - c. Orient the multigrade teachers and principals in-charge of Multigrade Schools on the utilization of BOW, and levelled readers; and
  - d. Equip the multigrade teachers with knowledge and skills in lesson planning, assessment, pedagogy and curriculum contextualization.
3. Participants to this Orientation Training-Workshop are four (4) Multigrade Teachers. (Please see Enclosure No. 1 for the official list of participants).
4. Participants are advised to bring with them the following during the training:
  - i. Curriculum Guide
  - ii. Laptop
5. Training Matrix, Facilitators and Program Committees are found in Enclosure No. 2 and 3 respectively.
6. Travel and incidental expenses are chargeable against MOOE/local funds subject to the usual accounting and auditing rules.
7. Wide dissemination of this memorandum is highly desired.

## LIST OF PARTICIPANTS

### 5-Day Orientation-Training Workshop of Multigrade Teachers on the Utilization of BOW and Leveled Readers

*April* 21-25, 2017  
Zaycoland Hotel & Resort

District	School	Teacher
<b>K-IV</b>	Sagumayon PS	Cherry Labrador
		Roda Toravilla
	Banman PS	Eva Gavadal
<b>K-V</b>	NOAC ES	Pinili Canonoy
	Nabung-an Ext.	
	Carol-an ES Hulugon Ext.	Nena Mahinay

Prepared by:

  
**JUNRY M. ESPARAR**  
Division MG Coordinator

NOTED:

  
**MA. TERESA P. GEROSO, CESE**  
Chief Education Supervisor, CID

## TRAINING MATRIX

**5-Day Live-in Orientation-Training Workshop of Multigrade Teachers  
on the Utilization of BOW and Leveled Readers**  
Zaycoland Resort & Hotel, Kabankalan City  
*April 21-25, 2017*

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00-8:30	Travel Time	Multigrade Program in the Philippine Education (MPPE)	Orientation of BOW and Lesson Planning in Math	Orientation of BOW and Lesson Planning in EPP	Lesson Planning and IMs Preparation and Formative Assessment
8:30-9:00			Orientation of BOW and Lesson Planning in English	Orientation of BOW and Lesson Planning in MSEP	Assessment
9:00-10:00		Teaching Strategies	Demo Teaching and Critiquing	Clearing House	Closure
10:00-12:00		<b>LUNCH BREAK</b>			
12:00-1:30	REGISTRATION	Orientation of BOW and Lesson Planning in Filipino	Orientation of BOW and Lesson Planning in EsP	Lesson Planning and IMs Preparation and Formative Assessment	
1:30-3:30	OPENING PROGRAM	Orientation of BOW and Lesson Planning in Science	Orientation of BOW and Lesson Planning in Aral Pan		
3:30-5:30					
MOL					

Prepared by:

**JUNRY M. ESPARAR**  
EPS-Filipino/Division MG-Coordinator

NOTED:

*JCP*  
**MA. TERESA P. GEROSO, CESE**  
Chief Education Supervisor, CID

## **FACILITATORS AND PROGRAM COMMITTEES**

### **FACILITATORS**

1. Junry M. Esparar
2. Rosemary T. Cornell
3. Blas P. Tabayag, Jr.
4. Angela T. Malala
5. Analie V. Almaiz
6. Mary Helen M. Bocol
7. Romeo G. Poyogao
8. Elvie R. Verde
9. Ma. Teresa P. Geroso

### **COMMITTEES**

1. Xyzette V. Ganza – Program/ Registration/ Certificates
2. Eva Gavadal – Attendance
3. Pinili Canonoy – Venue
4. Junry M. Esparar – Ways and Means

Prepared by:

  
**JUNRY M. ESPARAR**  
Division MG Coordinator

NOTED:

  
**MA. TERESA P. GEROSO, CESE**  
Chief Education Supervisor, CID