

## Republic of the Philippines Department of Education REGION VI-WESTERN VISAYAS

## SCHOOLS DIVISION OFFICE OF KABANKALAN CITY



City of Kabankalan, Negros Occidental
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APR 1 0 2018

## **DIVISION MEMORAMDUM**

No. \_\_\_\_\_\_, s. 2018

To: Chief Education Supervisors (CID and SGOD)

Education Program Supervisors

Public Schools District Supervisors

Elementary and Secondary School Heads

Teachers-In-Charge

SGOD and Administrative Personnel

Teachers

All Others Concerned

- This is to inform the field of the transfer of Ma. Lorlinie M. Ortillo, CESO VI as Schools Division Superintendent and designation of Peter J. Galimba as Officer-In-Charge – Assistant Schools Division Superintendent, of SDO-Kabankalan City effective April 10, 2018.
- Therefore, all indorsements, communications, reports and other documents shall henceforth be properly addressed as follows:

MA. LORLINIE M. ORTILLO, CESO VI

Schools Division Superintendent

PETER J. GALIMBA

Assistant Schools Division Superintendent Officer-In-Charge

3. For guidance and strict compliance.

ARNOLD S. MAGDAET

Administrative Officer V

In-Charge of the Division