



Department of Education  
Region 6-Western Visayas  
**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
City of Kabankalan

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**DIVISION MEMORANDUM**

No. 73, s. 2018

**TO: CHIEFS OF CID AND SGOD  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
SCHOOL HEADS OF PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOLS  
OFFERING K TO 12 BASIC EDUCATION**

**FROM: MA. LORLINIE M. ORTILLO, CESO VI**  
*L. Ortillo*  
Schools Division Superintendent *on*

**SUBJECT: SCHEDULE OF ONLINE LIS EOSY 2017-2018 FINALIZATION**

**DATE: MAY 3, 2018**

1. In line with the finalization of EOSY 2017-2018 data in the LIS, the following are the schedule of online finalization:

- a. District of Kabankalan II & IV - May 3, 2018
- b. All Secondary Schools – May 4, 2018
- c. District of Kabankalan I - May 7, 2018
- d. District of Kabankalan III - May 8, 2018
- e. District of Kabankalan V - May 9, 2018

2. Participants to this activity are the school heads and ICT coordinators.

3. School heads together with the ICT coordinator shall do the online finalization with the Division Planning Officer.

4. Participants are advised to bring laptop and pocket wi-fi with load.

5. Widest dissemination and compliance of this memorandum is desired.