



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

May 10, 2018

Division Memorandum
No. 76, s. 2018

Administration of the 2018 Special Philippine Educational Placement Test (PEPT)

To: Chiefs, CID and SGOD
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. As per **DepEd Memorandum No. 082, s. 2018: Administration of the 2018 Special Philippine Educational Placement Test (Special PEPT)**, the Department of Education through the Bureau of Education Assessment (BEA) with the assistance of SDO-Kabankalan City personnel will administer the **2018 Special Philippine Educational Placement Test (PEPT)** for **FREE** on **Sunday, June 10, 2018** at **ERAMS-West**. This is in commemoration of the 120th celebration of the Philippine Independence Day.
2. Registration shall be at the School Governance and Operations Division – SDO Kabankalan City starting **April 23, 2018**. Please look for Noraline Carbajosa. Please see attached registration form.
3. Prospective registrants are Filipino citizens who are:
 - a. learners from nonformal and informal education programs;
 - b. learners who have incomplete or no record of formal schooling;
 - c. learners with back subjects (one failed subject in the following learning areas: English, Filipino, Math, Science, and Araling Panlipunan.
 - d. learners who need grade level standard assessment;
 - e. learners who are overage for their grade level; and
 - f. learners from schools without government permit.
4. They should submit the requirements stated below when they register.

a. Birth certificate	Issued by the NSO/PSA or Local Civil Registrar duly authenticated (Original and 1 photocopy). <i>In the absence of birth certificate, a barangay certification must be submitted by the applicant.</i>
b. ID pictures with name tag	2 pieces, identical, and recently taken (size 1" x 1") photo
c. Additional requirement	<i>Endorsement from the DepEd Regional Office.</i> <i>The designated DTC shall request an endorsement from the DepEd Regional Offices, and shall be attached to the documents of the applicants.</i>

5. PEPT shall be administered based on the data on school registration of out-of-school children and youths, who are the primary target clientele to determine their grade level placements.
6. For more information, contact the **School Management Monitoring and Evaluation (SMME) Unit**, School Governance and Operations Division, Schools Division Office of Kabankalan City, at telephone no. **4710-192**.
7. Widest dissemination of this memorandum is highly desired.


MA. LORLINIE M. ORTILLO, CESO, VI
Schools Division Superintendent

SMM & E Unit

PHILIPPINE EDUCATIONAL PLACEMENT TEST

NO.		REGISTRATION FORM		LEM's Copy	
Surname		First Name		MI	
Mailing Address		No., Street, Barrio, Town, Province/City		Contact No.	Age
Date of Birth		LRN (if any)		Sex M <input type="checkbox"/> F <input type="checkbox"/>	
Name and Address of School Last Attended		Grade Level Completed/Finished		Division Code	
Place and Date of Registration		Purpose of Examination		<input type="checkbox"/> Placement <input type="checkbox"/> Validation <input type="checkbox"/> Subject Completion	
Examination Center					

Division Testing Coordinator's Signature Over Printed Name

Applicant's Signature Over Printed Name

INSTRUCTION TO THE PEPT DIVISION TESTING COORDINATOR

1" X 1"
Picture
with name tag

JUNE 2018

- Before signing this form, please see to it that all entries especially those on Date of Birth, Age and Grade Level Finished are legible and correct.
- Detach Applicant's Copy and give it to the applicant.
- Keep the LEM's Copy and give it to the Chief Examiner on examination day for applicant verification purposes.
- Verify through LIS if the school where the learner comes from has a government permit.
- For learners from private schools without government permit, place the endorsement letter from the Regional Office inside each ETRE.

CHECK(✓) DOCUMENT/s SUBMITTED

- ☐ Birth Certificate
☐ School Record/s
 Secondary - Form 137
 Elementary - Form 137/138
☐ ID Pictures

PHILIPPINE EDUCATIONAL PLACEMENT TEST

NO.		REGISTRATION FORM		Applicant's Copy	
Surname		First Name		MI	
Mailing Address		No., Street, Barrio, Town, Province/City		Contact No.	Age
Date of Birth		LRN (if any)		Sex M <input type="checkbox"/> F <input type="checkbox"/>	
Name and Address of School Last Attended		Grade Level Completed/Finished		Division Code	
Place and Date of Registration		Purpose of Examination		<input type="checkbox"/> Placement <input type="checkbox"/> Validation <input type="checkbox"/> Subject Completion	

Examination Center

Applicant's Signature Over Printed Name

NOTES: 1. Fill-out all blanks in the Registration Form.

- Upon registration, the Registering Official will inform you of the place where you are to take the PEPT.
- On examination day, the test will start exactly at 7:30 a.m. Bring with you this form and 2 lead pencils. You may also bring snacks and lunch that you can take during the break.

1" X 1"
Picture
with name tag

JUNE 2018

Certified True and Correct:

Division Testing Coordinator's Signature Over Printed Name