



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan

May 14, 2019

Division Memorandum
No. 83, s. 2019

Conduct of Second Quarter Monitoring, Evaluation and Adjustment 2019

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned

1. Please be informed that the conduct of the Second Quarter Monitoring, Evaluation and Adjustment 2019 will be on the following schedules below:


Activities	Date	Participants	Facilitators	Venue
School Monitoring, Evaluation and Adjustment (SMEA)	June 14, 2019	Teaching and non-teaching personnel	School head and Sch. M & E coordinator	School
District Monitoring, Evaluation and Adjustment (DisMEA)	June 18-21, 2019	All school heads of the district	Public School District Supervisors	
Division Monitoring, Evaluation and Adjustment (DMEA)	June 26, 2019	SDS, ASDS, AO, ITO, BO, Legal Officer, Div. Accountant, SGOD & CID Chiefs, All PSDS & EPS, SGOD unit heads & Div. SHS Coordinator	SEPS-SMME and Planning & Research	Division Conference Hall

2. The Key Performance Indicators to be presented by PSDSs and Div. SHS Coordinator are:
- Access**
 - Enrollment: S.Y. 2018-2019 & 2019-2020 (as of June 14, 2019): of age and over age
 - a. Kindergarten
 - b. Grades 1-6
 - c. Grades 7-10
 - d. Grades 11-12
 - School Leavers (as of June 2019)
 - Repeaters (as of June 2019)
 - Conditionally promoted learners (SY 2018-19)
 - Quality**
 - Teachers (Needs)
 - Classrooms (Needs)
 - Facilities/ Equipment (Needs)
 - Literacy Levels (Frustration, Instructional and Independent)
 - Non-numerates (Addition, Subtraction, Multiplication and Division)
 - DAL results
 - Quarterly Exam (average MPS)

c. Governance

- Public Schools offered summer classes (with and without permit)
 - Private Schools offered summer classes (with and without permit)
 - No. of Schools with approved ESIP
 - No. of Schools with MOOE liquidation (Q1 & Q 2)
 - No. of private schools with permit
3. The Key Result Areas to be presented (to be presented by) are:
- Administrative Management (Administrative Officer V)
 - Financial Management (Budget Officer and Division Accountant)
 - Performance Management (Education Program Supervisors and SGOD Unit Heads)
 - Ancillary Service (ITO, Legal Officer and Supply Officer)
4. Attached are the templates for dashboard (KPIs) and accomplishments of the OSDS (KRAs). Please see Enclosure nos.1 to 2.
5. Widest dissemination of this memorandum is highly desired.



MA. LORLINIE M. ORTILLO, CESO VI
Schools Division Superintendent 

Quarter II Monitoring, Evaluation and Adjustment 2019

I. Dashboard

Type of KPIs	KPI	S.Y. 2018-19			S.Y. 2019-2020 (as of June 14, 2019)								
					Actual			Of age			Over age		
Access	I. Enrollment A. Kindergarten B. Grades 1-6 C. Grades 7-10 D. Grades 11-12	M	F	T	M	F	T	M	F	T	M	F	T
	II. School Leavers A. Grades 1-6 B. Grades 8-10 C. Grade 12	S.Y. 2018-19						S.Y. 2019-20					
		M		F		T		M		F		T	
	III. Repeaters A. Grades 1-6 B. Grades 7-10 C. Grade 11-12												
	IV. Conditionally Promoted Learners A. Grades 1-6 B. Grades 7-10 C. Grade 11-12												
Quality	I. No. of Teachers A. Elementary B. Junior High School C. Senior High School	Actual (Existing)						Need					
	II. No. of Classrooms A. Elementary B. Junior High School C. Senior High School												
	III. No. of Facilities/Equipment A. Elementary B. Junior High School C. Senior High School												
	IV. Literacy Level A. Elementary B. Junior High School	Frustration			Instructional			Independent					
V. Non-numerates A. Elementary B. Junior High School	Addition		Subtraction		Multiplication		Division						
	VI. Division Assessment of Learning (Mastery Level)												
	A. Elementary												
	B. Junior High School												
	VII. Quarterly Examination (MPS)												
	A. Elementary												
	B. Junior High School												
	I. No. of Public Schools offered summer classes A. Elementary B. Junior High School	With permit						Without permit					

Governance	C. Senior High School		
	II. No. of Private Schools offered summer classes	With permit	Without permit
	A. Elementary		
	B. Junior High School		
	C. Senior High School		
	III. No. of Schools with approved ESIP		
A. Elementary			
B. Junior High School			
C. Senior High School			
IV. No. of Schools with MOOE liquidation (Q1 & Q 2)	Quarter I	Quarter II	
A. Elementary			
B. Junior High School			
C. Senior High School			
V. No. of private schools with permit			
A. Kinder			
B. Kinder & Elem.			
C. Elementary only			
D. Elem. & Secondary			
E. Secondary only			
F. All levels			

(Enclosure 2 to Div. Memo No. 92, s. 2019)

Accomplishments
Office of the Schools Division Superintendent

Key Result Area	Major Output	No. of Target (Major Output)		No. of Actual Accomplishment		% Accomplishment vs. Target	Issues/Concerns	Value added activities	Facilitating Factors	Hindering Factors
		Physical	Financial	Physical	Financial					
I. Administrative Management										
II. Financial Management										
III. Performance Management 1. Curriculum Implementation Division (CID) 2. School Governance and Operations Division (SGOD)										
IV. Ancillary Services 1. Legal 2. ICT										