



Department of Education
Region 6-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan

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DIVISION MEMORANDUM

No. 85, s. 2019

**TO: CHIEFS OF CID AND SGOD
PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS OF PUBLIC PRIMARY AND ANNEX/EXTENSION SCHOOLS**

FROM: MA. LORLINIE M. ORTILLO, CESO VI
L. Ortillo
Schools Division Superintendent

**SUBJECT: ORIENTATION ON THE REVISED GUIDELINES ON THE ESTABLISHMENT, MERGING,
CONVERSION AND NAMING/RENAMING OF PUBLIC SCHOOLS AND SEPARATION OF PUBLIC
SCHOOL ANNEXES IN BASIC EDUCATION**

DATE: MAY 21, 2019

1. DepEd Order no. 40, s. 2014 provides revised guidelines on the establishment, merging, conversion and naming/renaming of public schools and separation of public school annexes in basic education.
2. In view thereof, the Schools Division Office of Kabankalan City through the School Governance and Operations Division (SGOD) will conduct an orientation on June 7, 2019 at 8 o'clock in the morning in the Division Conference Hall.
3. Participants to this activity are the Public Schools District Supervisors, School Heads of Primary Schools and Elementary and Secondary principals with Extension Schools.
4. For dissemination and guidance.