



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
City of Kabankalan, Negros Occidental
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June 4, 2018

DIVISION MEMORANDUM

No. 89, s. 2018

**Vacancy Announcement for School Principal I Positions
(Elementary and Secondary)**

To: All Concerned

1. This is to inform the field of the vacancy of six (6) School Principal I positions for elementary and three (3) School Principal I positions for secondary which is specifically stationed at: (1) Binicuil National High School, (2) Tagukon National High School, and (3) Locotan National High School.
2. The above-mentioned vacancies are open to all qualified applicants regardless of gender, religion, ethnicity, and culture. Moreover, for secondary school heads (School Principal I) who are interested to apply for transfer to the schools listed above, are likewise encouraged to participate in the selection process.
3. In view of the above, all interested and qualified applicants may submit their application letter together with the documents listed below to Mr. Dino Alexandrinos Xenos M. Lopez, Administrative Officer IV (Records), on or before 5:00pm of June 8, 2018.
 1. Performance Ratings for the last three (3) rating periods
 2. Updated Service record
 3. Assignment Order as School Head (TIC or Head Teacher)
 4. Latest Appointment
 5. Transcript of Records
 6. Certificates of Seminars and Trainings Attended
4. The minimum qualification standards for the above-mentioned positions are as follows: