

June 10, 2019

DIVISION MEMORANDUM

No. 93, s. 2019

**PLANNING WORKSHOP ON TECHNICAL ASSISTANCE
FOR SCHOOL YEAR 2019 - 2020**

To: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Administrative Officer V

1. The Schools Division Office recognizes the need for dynamic technical assistance activities to be provided by the different functional units/ offices to the schools and learning centers for SY 2019 - 2020.
2. For this school year, Schools Division Office of Kabankalan City will conduct a Planning Workshop on Technical Assistance on June 14, 2019, 8:00 am at the Division Conference Hall.
3. Participants to this activity are personnel from Curriculum Implementation Division, School Governance and Operations Division, Administrative Officer V, Budget Officer, Attorney III, Accountant III, Information Technology Officer and Supply Officer.
4. At the end of the activity, participants shall submit their Technical Assistance Contract based on the results of the 2018 DMEA, 2019 first quarter DMEA and rapid assessment on the opening of classes using the attached format.
5. Snacks and lunch will be served chargeable against Division INSET fund subject to usual accounting and auditing rules and regulations.
6. Widest dissemination and compliance of this memorandum is desired.


MA. LORLINIE M. ORTILLO CESO VI
Schools Division Superintendent

DIVISION TECHNICAL ASSISTANCE PLAN

School Year 2019 - 2020

**A. ACCESS: Improving Enrolment / Participation Rate, Pre-enrolment Plan/
Intervention**

Division Target	INTERVENTION	DO Personnel Involved	Schools to be Involved	Date
A.1				
A.2				

B. QUALITY

Division Target	INTERVENTION	DO Personnel Involved	Schools to be Involved	Date
B.1 Curriculum Contextualization 1. 2. 3.				
B.2 Instructional Supervision 1. 2. 3.				
B.3 Special Programs 1. 2.				
B.4 Others 1. 2.				

C. GOVERNANCE. Including Admin and Finance Concerns

Division Target	INTERVENTION	DO Personnel Involved	Schools to be Involved	Date
A.1				
A.2				

Prepared by:

Noted:

Chief

Recommending Approval:

ASDS

Approved:

SDS