

Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY

Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is This an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	MOOE	CO	HRTD	BEEF	Downloaded Program Funds	TOTAL	Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing								
100000-10000-1000	Purchase of Office Supplies and other consumables	OSDS	No	Small Value Procurement	1st week of every quarter	2nd week of every quarter	2nd week of every quarter	2nd week of every quarter	GoP/ GAA	1,093,000.00					1,093,000.00	Procurement of Common Office Supplies and materials and other consumables
100000-10000-1000	Purchase of Fuel, Oli and Lubricants for Division Vehicles	OSDS/ Physical Facilites/ DRRM	No	Small Value Procurement					GoP/ GAA	328,000.00					328,000.00	Procurement of Fuels, Oil and other Lubricants for maintenance and usage of Division Vehicle
100000-10000-1000	Payment for Water Expenses	OSDS	No	Dirent Contracting	N/A	N/A	December, 2020	December, 2020	GoP/ GAA	350,000.00					350,000.00	Payments for water consumption oin the Division Office
100000-10000-1000	Local Travel Expenses	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA	1,603,000.00					1,603,000.00	Travel Expenses of Participants to various trainings
100000-10000-1000	Training Expenses	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA	79,000.00					79,000.00	Registration of Participants to various trainings
100000-10000-1000	Purchase of Other Supplies and Materials	Division Office Personnel	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA	194,000.00					194,000.00	Purchase of other office materials and supplies
100000-10000-1000	Electricity Expenses	OSDS	Yes	Direct Contracting	N/A	N/A	December, 2020	December, 2020	GoP/ GAA	640,000.00					640,000.00	Payment of Electric Supply
100000-10000-1000	Telephone and Other Communication Expenses	OSDS	Yes	Shopping	N/A	N/A	December, 2020	December, 2020	GoP/ GAA	76,000.00					76,000.00	Payment for telephone and other communication expenses
100000-10000-1000	Internet Subscription Expenses	OSDS	Yes	Shopping	N/A	N/A	December, 2020	December, 2020	GoP/ GAA	257,000.00					257,000.00	Payment of internet connectivity/ access
100000-10000-1000	Payment for Trasportation and Delivery Expenses	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP / GAA	35,000.00					35,000.00	Transportation expenses of division personnel and other mailing and shipping expenses
100000-10000-1000	Cable Television Expenses	OSDS	Yes	Direct Contracting	N/A	N/A	December, 2020	December, 2020	GoP/ GAA	10,000.00					10,000.00	Payment for television/ cable expenses
100000-10000-1000	Repair and Maintenance of Office and Buildings	OSDS	No	NP=SVP					GoP/ GAA	832,000.00					832,000.00	Minor Repair and maintenance of buildings and division offices
100000-10000-1000	Repair and Maintenance and Motor Vehiclas	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP / GAA	108,000.00					108,000.00	Repair and maintenance of vehicles and other means of transportation
100000-10000-1000	Purchase of Security Services	OSDS	Yes	NP-SVP	Oct. 29, 2020	Nov. 5, 2020	Nov. 12, 2020	Nov. 17, 2020	GoP / GAA	373,000.00					373,000.00	Payment for the security services in the division office

310500-10000-1000	Conduct of Quarterly Division Monitoring, Evaluation and Adjustment (DMEA)	SGOD	No	Shopping	N/A	N/A	N/A	N/A	GoP / GAA			12,000.00			12,000.00	Quarterly Evaluation of PAP implemented in the division
310500-10000-1000	Conduct of Virtual TA on Various Social Media Platforms Amidst New Normal	SGOD	No	Shopping	NA	NA	NA	NA	GoP/ GAA			100,000.00			100,000.00	Teleconferencing related to different PAPs in the division
310500-10000-1000	Conduct of Monthly Management Committee (ManCom) Meeting	OSDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA			540,000.00			540,000.00	Monthly conduct of conferences to SHs and division persnnel
310500-10000-1000	Health and Wellness Initiatives (Mental and Spriritual)	ASDS	No	Shopping	N/A	N/A	N/A	N/A	GoP/ GAA			150,000.00			150,000.00	
410400-10000-1000	Purchase of Supplies and materials for the Implementation of SBFP - Milk Component and Nutritious Food Packs	SGOD-HNU	No	Small Value Procurement	Jan. 12, 2021	Jan.13, 2021	Jan. 14, 2021	Jan. 15, 2021	GoP/ GAA					570,977.00	570,977.00	Purcurement of supplies and materials and other consumables to used by the schools in the implementation of SBFP
														TOTAL	7,350,977.00	

Prepared by:

Noted:

Approved:



JULIETA V. GEMPISON
Education Program Supervisor - SGOD
BAC Secretariat



LYN ROSE E. OTEA
Administrative Officer V Budget Officer



PETER J. GALIMBA
OIC, Assistant Schools Division
Superintendent
BAC Chairman



PORTIA M. MALLORCA, Ph.D., CESO V
Schools Division Superintendent
Head of Procuring Entity