



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
SCHOOLS DIVISION OF KABANKALAN CITY

Special Order No. 35, s. 2023

The following personnel of the Schools Division Office of Kabankalan City who attended the 4-Day Live-in Training on Reskilling of Illustrators, Visual Graphic Artists and Lay-out Artists on Digitization of Contextualized Learning Resources on December 5-8, 2023 are hereby given service credit/s as per DepEd Order No. 53, s. 2003, to wit:

NAME	NO. OF HOURS RENDERED	EQUIVALENT CTO IN DAYS	COC
Mary Helen M. Bocol	8	1.5	12 hrs. (1.5 days)
Emee Ann P. Valdez	8	1.5	12 hrs. (1.5 days)
Shiela Mae T. Misamen	8	1.5	12 hrs. (1.5 days)
Tristan P. Lucerna	8	1.5	12 hrs. (1.5 days)
Richard M. Roa	8	1.5	12 hrs. (1.5 days)

This COC is issued this 14th day of December 2023 and is valid until December 13, 2024.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

DIVISION MEMORANDUM

No. 437, s.2023

NOV 30 2023

4-Day Live-in Training Workshop on Reskilling of Illustrators, Visual Graphic Artists and Layout Artists on Digitization of Contextualized Learning Resources

To: OIC – Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. This Office, thru the Learning Resource Management Section (LRMS) will conduct a 4-Day Live-in Training Workshop on Reskilling of Illustrators, Visual Graphic Artists and Layout Artists on Digitization of Contextualized Learning Resources on December 5 – 8, 2023 at Wow Hotel and Restaurant, Binicuil, Kabankalan City, Negros Occidental.
2. This training workshop aims to:
 - (a) Develop and refine their technical and artistic skills;
 - (b) Explore creativity and develop the technique styles to illustrate;
 - (c) Develop high quality learning resources; and
 - (d) Upload the digitized learning resources to the LR Portal.
3. The List of Participants and the Matrix of the activity is found in Enclosure 1 and 2 of this Memorandum.
4. The school heads of the identified teachers are directed to implement a scheme to adhere to the no- disruption of classes policy as stipulated in the DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time on Task and Ensuring Compliance therewith) while these teachers are attending the activity.
5. The board and lodging of the onsite participants shall be charged to the FY2022-GAAAO dated 1/3/2022 OSEC-6-22-9766 dated 2/24/2022 downloaded funds while travel expenses of the participants from their station to the venue are chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

MICHELL L. ACOYONG, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 437, s. 2023

List of Participants

No.	NAME	School/Station
1	Ariel Punggautan	Tagoc ES
2	Dane Mark Cari-an	Yanog ES
3	Chairmaine Bacolod	Locotan Es
4	Renalyn Santa Ana	Tapi NHS
5	Franklin Lirazan	Tagukon NHS
6	Krystel Anne Presaldo	Candiacap ES
7	Vibze Sotomil	Bino ES
8	Aivan Cabarubias	Tapi NHS
9	Ana Mae Dela Calzada	Lorenzo Zayco ES
10	Rowena Teves	ERAMS – West
11	Nicole Cañete	Pablo Torre ES
12	Riza Hilado	Tagoc ES
13	Nelsie Marino	Camansi ES
14	Manilyn Mayang	Inapoy NHS
15	Dinah Mae Saylor	Pinaguinpinan ES
16	Mark Anthony Lirazan	Nursery ES
17	Daisy Dawn Relota	Tagoc ES
18	Kenneth Von Alombro	Balagtingon ES
19	Jerod Talaman	Tan-awan ES
20	Margie Mayormente	Colambo ES
21	Shiela Mae Manos	Dr. Pablo Torre ES
22	Arnaldo Rogon	Camansi NHS – Balagtingon Ext.
23	Daniel Domingo	Tagoc NHS
24	Michael Tagamolila	Yanog ES
25	Roxanne Ondac	Locotan ES
26	Kimberly Millan	Inapoy ES
27	John Jessie Valero	KNHS
28	July Trinidad	Orong ES – Balicaocao Ext
29	Kimberly Gonzales	DC Gurrucchari MS
30	Rhea Baleña	Tan-awan NHS
31	Clara Mae G. Almaiz	Mamig ES
32	Vicky Rose Peduhan	Ballo ES
33	Janice Solanib	Lorenzo Zayco ES
34	Restly Dayanan	Tagoc NHS
35	Jean Rose Fernandez	Hilamonan ES
36	Ellen Joy Barrios	Binicuil ES
37	Mitch Rhoda Perido	Bino ES
38	Justin Mangao	Tampalon NHS – Magtongtong Ext



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39	Lady Diane Sangco	Pres. Osemeña ES
40	April Kris Magahud	Casipsipan ES
41	Sunny Rose Cañete	Dr. Pablo Torre ES
42	Dana Alejano	Camansi ES
43	Irish Mae Zema	Candiacap ES
44	Lichelle Asadon	Mamig ES
45	Karen Lieza Buyco	Magtongtong ES
46	Richard Roa	Tan-awan ES
47	Mary Helen M. Bocol	LRMS
48	Sheila Mae T. Misamen	LRMS
49	Emee Ann P. Valdez	LRMS
50	Tristan Lucerna	SGOD

8.



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Enclosure No. 2 to Division Memorandum No. 477, s. 2023

TRAINING MATRIX

Time	No. of Minutes	Day 1	Day 2	Day 3	Day 4
7:30-8:00	30	Registration	MOL	MOL	MOL
8:00- 8:30	30	Opening Program	Digitization of LRs (Richard Roa)	Photography (Gilbert Paulo Pagapang)	Social Content (Mary Helen M. Bocol)
8:30-9:30	60	Manual of Style of Illustrations & Creative Arts (Charles David Beare)			
9:30-10:30	60		Workshop 2	Workshop 4	Workshop 6
10:30-11:30	60				
1:00-2:00	60	Storyboarding (Charles David Beare)	Workshop on the Use of Paintool Sai (Arnie Hinopia)	Photoshop (Gilbert Paulo Pagapang)	Presentation & Submission of Output
2:00-3:00	60	Workshop 1	Workshop 3	Workshop 5	
3:00-4:00	60				Closing Program
4:00-5:00	60				

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