




Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF KABANKALAN CITY

Office of the Schools Division Superintendent

MEMORANDUM

TO: Cecilia G. Abello PhD
Junry M. Esparar PhD
Arnold S. Magdaet
Lyn Rose E. Otea
Merralie Mae B. Gualdrapa
Archiebal A. Poyogao

FROM: MICHELL L. ACOYONG, CESO VI 
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

**SUBJECT: Submission of 3rd Quarter Technical Assistance Provision
to Schools and Learning Centers**

Date: 11 September 2023

1. The provision of timely, relevant and data driven Technical Assistance is essential in ensuring that schools and learning centers continuously improve in terms of governance and operations and curriculum implementation.
2. As part of the monitoring process to ensure that schools and learning centers are being provided with their much-needed interventions, all functional division (CID, SGOD, Finance, Administrative, Ancillary) are required to submit Report on TA provision to schools and learning centers for the third quarter using the attached template on or before **September 25, 2023** to Julieta V. Gempison PhD, EPS-SGOD, Division Technical Assistance Focal Person.
3. Immediate dissemination of and compliance with this Memorandum are desired.



Address: Tayum Street, Barangay 8, Kabankalan City, Negros Occidental
Telephone Number: 471-2004 | 471-2003
E-mail: kabankalan.city001@deped.gov.ph



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TECHNICAL ASSISTANCE PROVIDED TO SCHOOLS CY 2023 3rd Quarter						
NAME OF SCHOOL/LEARNING CENTER VISITED	ISSUES AND CONCERN	FINDINGS/SITUATIONAL ANALYSIS	ACTIONS TAKEN/TECHNICAL ASSISTANCE PROVIDED	STATUS AND INSIGHTS ON/IMPACT OF TA PROVIDED	EMERGING CONCERN AFTER PROVISION OF TA (IF ANY)	PLAN OF ACTION

Prepared by:

Certified Correct :

TA PROVIDER

TA PROVIDER

Division Chief / Unit Head



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