



Republic of the Philippines
Department of Education
Region VI-Western Visayas



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454

AUTHORITY TO TRAVEL

CONTROL NO:

14250

REGION VI - WESTERN VISAYAS

BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: October 24, 2019

NAME	Position/Designation	Permanent Station
1. CRISANDO C. SAPI-AN	SST-III	Binicuil NHS-Lupni Ext.

Purpose of Travel To attend the Conduct of the National Orientation of Youth for Environment in Schools Organization (YES-O) Visayas/Mindanao Cluster

**Activity Organized/
Sponsored By**

Period Covered November 28, 2019 to December 2, 2019

Please Check Official Business Official Time

Venue/Destination Zamboanga Peninsula

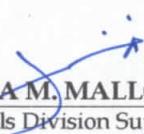
Expenses Covered (subject to the usual accounting and auditing rules and regulations)

**Fund Source
(Pap Code/...)** LSP Continuing Funds 2019

Recommending Approval:

Approved:


PETER J. GALIMBA
Asst. Schools Division Superintendent


PORTIA M. MALLORCA, CESO V
Schools Division Superintendent

Date: _____

Date: _____

14250



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan



Tel. No. (034) 4710-192

E-mail:

kabankalan.city001@deped.gov.ph

This is to endorse **CRISANDRO C. SAPI-AN, T-I Binicuil NHS**, to attend the Conduct of the National Orientation of Youth for Environment in Schools Organization (YES-O) Visayas/Mindanao Cluster on November 28 – December 2, 2019 in Zamboanga Peninsula.

DIVISION PERFORMANCE MANAGEMENT TEAM


PETER J. GALIMBA

OIC – ASDS

BERNADIN T. BENDO

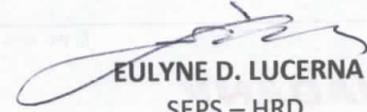
EPS, CID-OIC


CECILIA G. ABELLO

Chief, SGOD

ARNOLD S. MAGDAET

AO – V


EULYNE D. LUCERNA

SEPS – HRD



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 09-1019-0397
MEMORANDUM
1 October 2019

**For: Regional Directors and BARMM Education Minister
Education Support Services Division Chiefs**

**Subject: CONDUCT OF THE NATIONAL ORIENTATION OF YOUTH FOR
ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O)
VISAYAS/MINDANAO CLUSTER**

The Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), will conduct the National Orientation of Youth for Environment in Schools Organization (YES-O) on 28 November - 02 December 2019 in Zamboanga Peninsula.

Participants shall include a representative per division who may be a Youth Formation Coordinator, YES-O Adviser, Guidance Counselor, or Supreme Pupil/Student Government adviser **who have not attended any YES-O Camps**. They shall lead and oversee the conduct of YES-O activities in their respective regions after the conduct of the YES-O National Orientation. In this connection, it is requested that the regional consolidated list of participants for the National Orientation of the YES-O be submitted to blss.yfd@deped.gov.ph on or before 04 October 2019 using the template in **enclosure 1**, based on the allocation below:

Region	Number of Participants	Region	Number of Participants	Region	Number of Participants
VI	20	IX	9	XII	10
VII	19	X	14	CARAGA	13
VIII	13	XI	11	BARMM	10

Transportation expenses will be charged to LSP Continuing Funds 2019 subject to the usual accounting and auditing rules and regulations.

Participants are expected to **check-in at 1:00pm on 28 November 2019 (Thursday)** in Zamboanga Peninsula for the registration. The exact venue shall be announced. First meal to be served is dinner of 28 November and last meal is lunch of 02 December. The training program is found in **enclosure 2** for reference.



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Office of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +6326337203, +6326376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo



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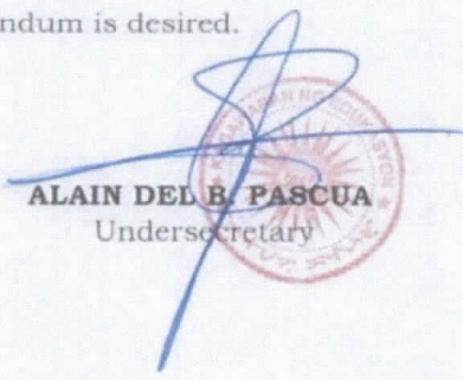


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The participants, trainers, and management staff in the YES-O National Orientation shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits* to teachers. Likewise, non-teaching personnel, including management staff, shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

For more information, all concerned may contact Ms. Divine David at telephone number (02) 637-9814 or through email blss.yfd@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.


ALAIN DEL B. PASCUA
Undersecretary



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Enclosure 1 - Regional List of Participants

YOUTH FOR ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O) NATIONAL ORIENTATION - VISAYAS / MINDANAO CLUSTER

Region	Division	Name of Participants	Male/Female	Designation
<i>All regions shall include in the no. of participants the Regional Coordinator.</i>				

Certified correct:

Regional Director/OIC
Signed Over Printed Name

