



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas

**SCHOOLS DIVISION OFFICE OF KABANKALAN CITY**  
Tayum St., Barangay 8, Kabankalan City, Negros Occidental  
Tel. No. (034) 471-2003 • (034) 471-2454



## **AUTHORITY TO TRAVEL**

CONTROL NO:

14253

REGION VI - WESTERN VISAYAS

BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

**Date of Filing:** October 25, 2019

NAME	Position/Designation	Permanent Station
1. RICTEE I. RESANO	PDO-II	SDO Kabankalan City

**Purpose of Travel** To attend the National Climate Change Conference

**Activity Organized/  
Sponsored By** DepEd-DRRMS

**Period Covered  
(Inclusive of Travel Time)** November 17-22, 2019

**Please Check**  Official Business  Official Time

**Venue/Destination** Metro Manila

**Expenses Covered** (subject to the usual accounting and auditing rules and regulations)

**Fund Source  
(Pap Code/...)** Planning, Monitoring and Evaluation Program Support Fund/ DRRMS Funds

**Recommending Approval:**

**Approved:**

  
CECILIA G. ABELLO  
Chief, SGOD

  
PORTIA M. MALLORCA, CESO V  
Schools Division Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
 Tanggapan ng Pangalawang Kultura

**OUA MEMO 12-2019-0961**  
**MEMORANDUM**  
 10 October 2019  
 Division - 12 - 20 - 0961

**To: Regional Directors and BARMM Education Minister  
 Schools Division Superintendents**

**Subject: NATIONAL CLIMATE CHANGE CONFERENCE**

In celebration of the Climate Change Consciousness Week and to stress the need to declare climate emergency, the Department of Education, thru the Disaster Risk Reduction and Management Service (DRRMS) will organize the 3rd National Climate Change Conference on 17-22 November 2019 within Metro Manila (specific venue is yet to be determined).

In this light, Regional and Division DRRM Coordinators are enjoined to participate in this undertaking. Kindly confirm your attendance on or before 25 October 2019 using the following link:

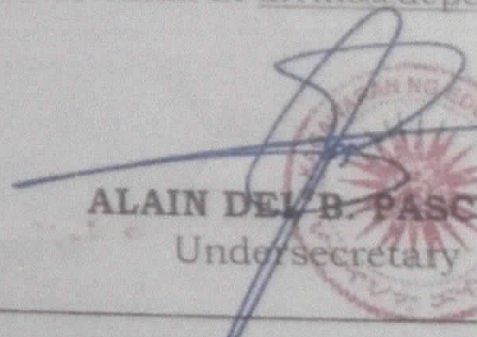
<http://bit.ly/2019NCCCCConfirmationSheet>

Board and Lodging including meals will be shouldered by DRRMS from 17-22 November 2019, while travel and other allowable related expenses shall be charged to the Planning, Monitoring and Evaluation Program Support Fund. All related expenses are subject in accordance with the government's accounting and auditing rules and regulations.

Attached is the indicative Program of Activities and Important Instructions for your reference and guidance. Detailed advisory will be provided as soon as the venue is finalized.

For inquiries, please contact Ms. Lara Jean Salaysay or Ms. Jo Anne Acaso of DRRMS at telephone numbers (02) 8637-4933 or email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph)

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
 Undersecretary



**Office of the Undersecretary for Administration (OUA)**  
*(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMS), Bureau of Learner Support)*

