



Republic of the Philippines
Department of Education
Region VI-Western Visayas



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454

AUTHORITY TO TRAVEL

CONTROL NO:

14257

REGION VI -WESTERN VISAYAS
BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: October 25, 2019

NAME	Position/Designation	Permanent Station
1. DEXYLL GARL DE JESUS	PDO-I	SDO Kabankalan City
2. CRISANDRO SAPI-AN	T-III	Binicuil NHS
3. PAULA LUZ CAVILE	T-I	Talubangi NHS
4. EVELYN FAIRBANKS	MT-II	ERAMS-East
5. GIGI GRULLO	T-I	Pacao ES
6. CARMELA DE GRACIA	T-I	Balisong ES

Purpose of Travel To attend the Capacity Building for Federated Supreme Student Government (SSG) and Supreme Pupil Government (SPG) Officers, Youth Formation Coordinators and Program Implementation Review and Planning Conference

**Activity Organized/
Sponsored By**

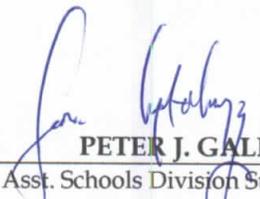
Period Covered October 28-31, 2019

Please Check Official Business Official Time

Venue/Destination Eon Centennial Hotel, Iloilo City

Expenses Covered (subject to the usual accounting and auditing rules and regulations)

**Fund Source
(Pap Code/...)** MOOE/School MOOE/Local Funds

<p>Recommending Approval:</p> <p style="text-align: center;"> PETER J. GALIMBA Asst. Schools Division Superintendent</p> <p>Date: _____</p>	<p>Approved:</p> <p style="text-align: center;"> PORTIA M. MALLORCA, CESO V Schools Division Superintendent</p> <p>Date: _____</p>
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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan



Tel. No. (034) 4710-192

E-mail: kabankalan.city001@deped.gov.ph

This is to endorse the following Schools Division Office of Kabankalan City employees to attend the Capacity Building for Federated Supreme Student Government (SSG) and Supreme Pupil Government (SPG) Officers, Youth Formation Coordinators and Program Implementation Review and Planning Conference on October 28 - 31, 2019 at Eon Centennial Hotel, Iloilo City, to wit:

1. Dexyll Garl De Jesus – PDO I
2. Crisandro Sapi-an – T-III – Binicuil NHS
3. Ever Villar – T-I – Tapi NHS
4. Paula Luz Cavile – T-I – Talubangi NHS
5. Evelyn Fairbanks – MT-II – ERAMS-East
6. Gigi Grullo – T-I – Pacao ES
7. Carmela De Gracia – T-I – Balisong ES

DIVISION PERFORMANCE MANAGEMENT TEAM

PETER J. GALIMBA
OIC – ASDS

BERNADIN T. BENDO
EPS, CID-OIC

CECILIA G. ABELLO
Chief, SGOD

ARNOLD S. MAGDAET
AO – V

EULYNE D. LUCERNA
SEPS – HRD



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
Duran Street, Iloilo City



Document Name

Regional
Memorandum –
SSG/SPG/YFD

Document No.

RM – SSG/SPG –
10-27-20/19

Date Created

October 22, 2019

Revision
No./Date

10/25/2019

Page

October 25, 2019

Date

REGIONAL MEMORANDUM

No. _____ s. 2019

To: SCHOOLS DIVISION SUPERINTENDENTS
All Divisions

**CAPACITY BUILDING FOR FEDERATED SUPREME STUDENT GOVERNMENT (SSG) AND
SUPREME PUPIL GOVERNMENT (SPG) OFFICERS, YOUTH FORMATION
COORDINATORS AND PROGRAM IMPLEMENTATION REVIEW
AND PLANNING CONFERENCE**

1. The Department of Education (DepEd) Region VI through the Education Support Services Division (ESSD) will conduct a Capacity Building, Program Implementation Review and Planning Conference of SPG/SSG, Division Youth Formation Coordinators on October 28-31, 2019 at Eon Centennial Hotel, Jalandoni Street, Iloilo City.
2. The objectives of the conference are the following:
 - a) Enhance social awareness and promote social consciousness among students and pupils;
 - b) Undertake programs, projects and activities that are pro-active and gender sensitive to the needs of the schools and community;
 - c) Review the implementation of YFD programs, projects and activities that are being implemented and identify best practices among divisions for replication;
 - d) Plan for upcoming Youth Formation Division activities;
 - e) Enable political dynamism and etiquette among SSG/SPG.

3. Please see attached sheet for the allocation of participants as enclosure number 1 and the Matrix of Activities as enclosure No. 2.
4. First meal to be served is dinner of October 28, 2019 (Day 0) and last meal is afternoon snacks of October 31, 2019.
5. Youth Formation Division Coordinators are expected to be at the venue at 2:00 p.m. of October 28, 2019 for a conference.
6. Proper dissemination of this memorandum is desired.

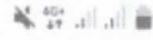
MA. GEMMA M. LEDESMA, CESO V
[Signature] Regional Director

Encls: Allocation of Participants per Division and Matrix of Activities

To be indicated in the *Perpetual Index*
 Under the following subjects:

CONFERENCE	COORDINATORS	FORMATION	PUPILS
SCHOOLS	STUDENTS	TEACHERS	YOUTH

1:07



Ringtone Region VI YFC



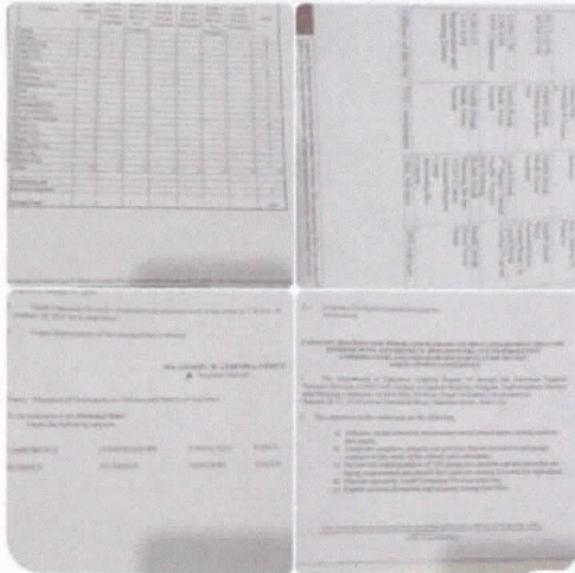
Send Message to Group



1:04 PM

➔ Jerico forwarded an image

Yfd coordinators for your information! Pls read for your guidance. The vontract for this activity will still be signed by RD on monday so wd d memo. Pls WAIT for my go signal before u travel on monday. 1st meal to b served s dinner of monday but 1ST SESSION S TUESDAY. PLS BE GUIDED. THANK U FOR UR UNDERSTANDING.



Enclosure No. 2 – Matrix of Activities

October 28, 2019 (Day 0)	October 29, 2019 (Day 1)	October 30, 2019 (Day 2)	October 31, 2019 (Day 3)
6:00-7:30	Breakfast	Breakfast	Breakfast
8:30-9:30	Opening Program	Management of Learning	Management of Learning
9:00-10:15	1 st Plenary Cyber Safety-Pat. Emerito B Frutas Jr	Break Away Sessions	Child Protection-Atty. Mariles R Palacios
10:15-10:30	Health Break	Health Break	Health Break
10:30-12:00	Getting to know you	Break Away Sessions	Ways Forward/Open Forum/Wrap Up
12:00-1:30	Lunch Break	Lunch Break	Lunch Break
1:30-3:00	Break Away Session	2 nd Plenary Mental Health- Francis Ray Subong	Closing Program
YFD Conference			
3:00-3:15	Health Break	Health Break	Health Break
3:15-5:00	Break Away Session	Planning for the YES-O Camp Division/Region Camp	Home Sweet Home
Registration and Settling Down		Revisiting the Criteria	
Officers of the Day	YFD Coordinators	SSG Advisers	SPG Advisers

Capability Building for Federated Supreme Student Government (SSG) and Supreme Pupil Government (SPG) Officers, Youth Formation Coordinators and Program Implementation Review and Planning Conference
October 27-30, 2019

Enclosure No. 1 - Allocation of Participants

	Division	YFD coordinators	20 SSG Advisers Division Presidents	20 SSG Teacher-Advisers Division Vice-Presidents	20 SSG Advisers Division Secretaries	20 SPG Advisers Division Presidents	20 SPG Teacher-Advisers Division Vice-Presidents	20 SPG Advisers Division Secretaries	Total
1	Aklan	2	1	1	1	1	1	1	8
2	Antique	2	1	1	1	1	1	1	8
3	Bacolod City	1	1	1	1	1	1	1	7
4	Bago City	1	1	1	1	1	1	1	7
5	Cadiz City	1	1	1	1	1	1	1	7
6	Capiz	2	1	1	1	1	1	1	8
7	Escalante City	1	1	1	1	1	1	1	7
8	Guimaras	1	1	1	1	1	1	1	7
9	Himamaylan City	1	1	1	1	1	1	1	7
10	Iloilo	2	1	1	1	1	1	1	8
11	Iloilo City	1	1	1	1	1	1	1	7
12	Kabankalan City	1	1	1	1	1	1	1	7
13	La Carlota City	1	1	1	1	1	1	1	7
14	Negros Occidental	2	1	1	1	1	1	1	8
15	Passi City	1	1	1	1	1	1	1	7
16	Roxas City	1	1	1	1	1	1	1	7
17	Sagay City	1	1	1	1	1	1	1	7
18	San Carlos City	1	1	1	1	1	1	1	7
19	Silay City	1	1	1	1	1	1	1	7
20	Sipalay City	1	1	1	1	1	1	1	7
	Total	25	20	20	20	20	20	20	145
	Facilitators and Resource Speakers								8
	Grand Total								153