



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454



AUTHORITY TO TRAVEL

CONTROL NO:

14294

REGION VI - WESTERN VISAYAS

BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: November 4, 2019

NAME	Position/Designation	Permanent Station
1. JACQUELINE B. DAGUNAN	P-I	Lorenzo Zayco ES
2. LEO M. MANAGUIT	P-I	Hilamonan ES
Purpose of Travel	To attend the 2 nd National Convention of the Department of Education Cooperatives	
Activity Organized/ Sponsored By		
Period Covered (Inclusive of Travel Time)	November 6-9, 2019	
Please Check	<input type="checkbox"/> Official Business <input checked="" type="checkbox"/> Official Time	
Venue/Destination	Baguio Teacher's Camp, Baguio City	
Expenses Covered	(subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	KITEMPCO Funds	

Recommending Approval:**Approved:**PETER J. GALIMBA

Asst. Schools Division Superintendent

Date: _____

ARNOLD S. MAGDAET
ADMINISTRATIVE OFFICER V
PORTIA M. MALLORCA, CESO V

Schools Division Superintendent

Date: NOV 06 2019



NEGROS TEACHERS MULTI-PURPOSE COOPERATIVE

NT-MPC Building Gatuslao – San Sebastian Streets, Bacolod City, Philippines

☎ 445-3435

2019– 2020 NT-MPC OFFICERS AND BOARD OF DIRECTORS

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Vice-Chairman

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Loan Processor III

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Loan Processor IV

JEREMIE M. DELEZ
Loan Processor V

REBECCA B. SALAZAR
Loan Processor VI

REBECCA B. SALAZAR
Loan Processor VI

SACHIKO M. SANO
Bookkeeper

INNA PAULINE L. MONILLO
Marketing Staff

NICO MARVIN Q. CHIU
Releasing Officer

EDDIE D. LACHICA
Driver/Messenger

CLEMENTE T. ESTAMPADOR
Consultant

October 29, 2019

SDS PORTIA M. MALLORCA, Ph. D., CESO V
DepEd-Division of Negros Occidental
Bacolod City, Negros Occidental

MADAM:

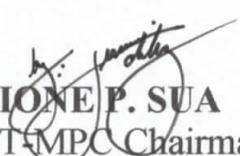
The Department of Education Cooperative will conduct the Second National Convention of the Department of Education Cooperatives at Baguio Teacher's Camp on November 6-9, 2019.

This is an opportunity for NT-MPC Offices and Staff to benchmark on other successful Cooperative operation.

In view of this, we would like to request permission from your good office to allow DepEd Personnel from the Division of Negros Occidental to attend the convention. Attached herewith is the List.

May this request merit your much needed approval.

Very truly yours,


DIONE P. SUA
NT-MPC Chairman

Noted & Approved


Copy furnished:

*SDS FILE
BOD
NT-MPC Manager
Office File*

TTMP

**LIST OF DEPED PERSONNEL
DIVISION OF KABANKALAN CITY**

1. LEO M. MANAGUIT

2. JACQUELINE B. DAGUNAN

10/8/2019

(44 unread) - frolanlenos@yahoo.com - Yahoo Mail



DEPARTMENT OF EDUCATION COOPERATIVE

Rm. 205-206, 2/F, Educators' Community Center Bldg., DepEd Complex, Meralco Ave., Pasig City
Tel. no. (02) 477-2141 • e-mail add.: depedcoop@yahoo.com • www.facebook.com/DepEdCoop

Dear Cooperative Officers and Board Members:

Attached is DepEd Memorandum No. 127, s. 2019 dated 24 September 2019 relative to the conduct of the "Second National Convention of the Department of Education Cooperatives" at Baguio Teacher's Camp on November 6-9, 2019.

In this connection, we would like to invite officers and board members of your Cooperative to attend the activity.

Registration Forms shall be accessed, filled-out and submitted online at bit.ly/NCDepEdCoop2019.
Payment of the Registration Fee of P5,000.00 per participant shall be deposited to:

Account Name: DepEd Cooperative

Account Number: 3341-0216-33

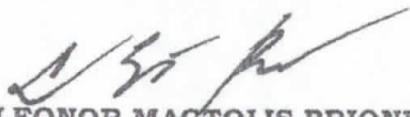
Participants who register online and make payment on or before October 15, 2019 shall pay a Registration Fee of P5,400.00 only (10% discount). Registration forms shall be submitted, together with the proof of payment of the registration fee (scanned copy of deposit slip), at email address: depedcoop@yahoo.com.

We look forward to your attendance.

DepEd Cooperative

Chairman: MARIVIC B. TOLITOL Vice-Chairman: DANILO A. SIMON
Directors: MARCOS S. RODIL • ROBERTSON M. TULIAO • ANTONIO L. TAN • MARIO VALENTON • LEMUEL C. VALLES
General Manager: BENITO A. ETRATA • Treasurer: CATHERINE S. SAN MIGUEL • Secretary: ARLENE I. IMPERIO

6. Registration forms can be accessed online at bit.ly/NCDepEdCoop2019. Payment of registration fee shall be deposited at Landbank Account Number 3341-0216-233, Account Name: Department of Education Cooperative. Registration forms shall be filled out and submitted, together with the proof of payment of the registration fee (scanned copy of deposit slip) on or before **October 15, 2019** through depedcoop@yahoo.com.
7. Participants who register online on or before the deadline can avail of the 10% discount registration fee and an accident insurance covering the duration of the travel to and from Baguio Teachers Camp.
8. Arrival of participants shall be on **November 6, 2019** (Day 0). First meal to be served is breakfast on **November 7** (Day 1) and the last meal is lunch on **November 9, 2019** (Day 3).
9. The cooperatives' products and services may be displayed in the exhibition booths during the convention. Interested exhibitors may contact the DepEdCoop office for more details at telephone no. (02) 477-2141, through depedcoop@yahoo.com and the official Facebook page DepEd Cooperative.
10. Enclosed is the convention Quick Guide for reference.
11. For more information, please contact:
 - **Ms. Marivic B. Tolitol**
Chairman, Board of Directors
Department of Education Cooperative (DepEdCoop)
Telephone No.: (02) 632-0260
Email Address: mtolitol@yahoo.com
 - **Mr. Benito Etrata**
General Manager, DepEdCoop
Telephone No.: (02) 477-2141
Email Address: depedcoop@yahoo.com
Facebook Page: DepEd Cooperative
 - **Mr. John Cedrick S. Valencia**
DepEd Employees' Association Coordinating Office
Telephone No.: (02) 635-2456.
12. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.: As stated
Reference: DepEd Memorandum No. 117, s. 2018
To be indicated in the Perpetual Index
under the following subjects:

COOPERATIVE EDUCATION
CONVENTION
EMPLOYEES

EXHIBIT
TEACHERS