



Republic of the Philippines
Department of Education
Region VI-Western Visayas



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454

AUTHORITY TO TRAVEL

CONTROL NO:

14310

REGION VI -WESTERN VISAYAS

BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: November 7, 2019

NAME

Position/Designation

Permanent Station

1. ANALIE V. ALMAIZ

EPS-Science

SDO Kabankalan City

Purpose of Travel

To attend the Workshop on the Revision and Finalization of the Grade 3 MTB-MLE and Science Learning Resources

**Activity Organized/
Sponsored By**

Period Covered

November 7-17, 2019

Please Check

Official Business

Official Time

Venue/Destination

Punta Villa Resort, Inc., Arevalo, Iloilo City

Expenses Covered

(subject to the usual accounting and auditing rules and regulations)

**Fund Source
(Pap Code/...)**

BLR Downloaded Funds/Fund transferred to SDOs through LRO/Downloaded Funds

Recommending Approval:

Approved:

perdt
BERNADIN T. BENDO
EPS, OIC/CID

Arnold S. Magdael
ARNOLD S. MAGDAEL
ADMINISTRATIVE OFFICER V
PORTIA M. MALLORCA, CESO V
Schools Division Superintendent

Date: _____

Date: _____



Republic of the Philippines
 Department of Education
REGION VI-WESTERN VISAYAS
 Duran Street, Iloilo City



**ISO 9001:2015
 CERTIFIED**

Document Name	Regional Memorandum
Document No.	DepEd RO6-CLMD-LRMS- RM-00
Date Created	11/4/19
Revision No./Date	New
Page	1 of 1

November 6, 2019

REGIONAL MEMORANDUM
 No. 346 s. 2019

**WORKSHOP ON THE REVISION AND FINALIZATION OF THE
 GRADE 3 MTB-MLE AND SCIENCE LEARNING RESOURCES**

To: Schools Division Superintendents

1. The Bureau of Learning Resources (BLR) in coordination with the DepED - Regional Office VI through the Curriculum and Learning Management Division (CLMD) will conduct a Workshop on the Revision and Finalization of Grade 3 MTB-MLE and Science Learning Resources on November 7 - 17, 2019 at Punta Villa Resort, Inc., Arevalo, Iloilo City. Along with this, a one-day Validation Activity shall take place on November 14, 2019 at the following venues:

Team	Venue for Validation
Akeanon	SDO Aklan
Kinaray-a	SDO Antique
Hiligaynon	SDO Iloilo

2. The main objective of this activity is to finalize the contextualized Grade 3 MTB-MLE and Science Learner's Materials developed through the Bureau of Learning Resources.

3. The participants to these activities are the writers/contextualizers, content editors, layout artists, illustrators, and selected Regional CLMD and Schools Division CID Personnel. They will be joined in by personnel from the Bureau of Learning Resources (BLR), and external language reviewers from the academe. They are requested to bring laptop with photoshop/illustrator/in-design software, illustration gadget/equipment, if any, extension cord, internet connectivity device and Grade 3 Curriculum Guide for MTB-MLE and Science. The list of participants is found in Enclosure No. 1 to this memorandum.

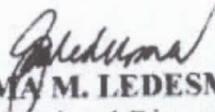
4. The participants are expected to arrive at the venue on day 0 (November 7) with dinner as the first meal and the last meal is PM Snacks of day 10 (November 17).

5. Participation to this activity is subject to the no-disruption-of-classes policy as stipulated in DepED Order No. 9, s. 2005 entitled "*Instituting Measures to Increase Engaged Time-on-Task and ensuring Compliance Therewith*". The school heads should take necessary measure to ensure that the teaching load of the teacher-participants will be taken cared-off and NO classes will be missed by the learners.

6. Since part of the activity fall on weekends, the teacher-participants are entitled to Service Credits where they apply in accordance with DepEd Order No. 53, s. 2003 entitled: "*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*". On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per *Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered*.

7. The board and lodging and supplies and materials for the revision and finalization activity are chargeable against downloaded funds intended for the activity. The transportation expenses of the participants for the revision and finalization activity along with the food and travel expenses of the validators for the validation activity shall be chargeable against BLR downloaded fund and/or to the fund transferred to the schools division offices through Letter Release Order (LRO) subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of this Memorandum is desired.


MA. GEMMA M. LEDESMA, CESO V
Regional Director

Enclosures: As stated

Reference: None

Allotment 1 (R. O. 12 – 94)

To be indicated in the Perpetual Index
under the ff. Subjects:

CURRICULUM

LEARNING RESOURCES

TEACHERS

WORKSHOP

**Number of Slots per Language/List of Participants
Revision and Finalization of Grade 3 MTB-MLE and Science Learning Resources**

A. Revision and Finalization Activity

Language	MTB-MLE						Science						RO	CO	Grand total
	Contextualizer	Editor	Illustrator	Layout Artist	DO/Contextualizer	Total Field Pax	Contextualizer	Editor	Illustrator	Layout Artist	DO/Contextualizer	Total Field Pax			
Akeanon	8	2	4	4	8	62	2	2	2	2	8	32	3	2	99
Kinaray-a	8	2	4	4			2	2	2	2					
Hiligaynon	8	2	4	4			2	2	2	2					

Note: Contextualizers, content editors, layout artists and illustrators will be identified by learning area by the three SDOs namely: **Aklan, Antique and Iloilo.**

For DO/Contextualizers:

MTB- MLE			
Name	Schools Division	Name	Schools Division
1. Mahnnie Tolentino	Aklan	5. Leila Valencia	Iloilo City
2. Schubert Anthony Sialongo	Antique	6. Marth Tropa	Aklan
3. Arthur Cotimo	Guimaras	7. Dymphna Leizel Jocson	Iloilo City
4. Lilibeth Larupay	Iloilo	8. Juvy Baranda	Capiz
Science			
1. Dr. Cherry Lyn Dalipe	Aklan	5.Minda Soldevilla	Guimaras
2. Dr. Anita Gubalane	Antique	6.Joseph Pagalaran	Himamaylan City
3. Dr. Moonyeen Rivera	Cadiz City	7.Corazon Alarcon	Iloilo
4. Andres Quiachon	Capiz	8.Analie Almaiz	Kabankalan City

RO Participants:

Name	Position/Designation
1. Dr. Elena P. Gonzaga	OIC-Chief
2. Donald T. Genine	LR EPS
3. Dr. Rovel R. Salcedo	Science EPS
4. Celestino S. Dalumpines IV	Filipino EPS
5. Jerry A. Oquendo	Math EPS
6. Lilibeth G. Sanchez	Librarian II
7. Susan L. Orteza	TAS
8. Peter John T. Tormon	ADAS II - LR

Validation Activity

Participants	Number
1. Grade 3 MTB-MLE Teachers	5
2. Grade 3 Science Teachers	5
3. Grade 3 MTB-MLE Learners	14
4. Grade 3 Science Learners	13
Total	37 (x 3 schools per language)