



Republic of the Philippines
Department of Education
Region VI-Western Visayas

SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454



AUTHORITY TO TRAVEL

CONTROL NO:

14335

REGION VI - WESTERN VISAYAS
BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: November 11, 2019

NAME	Position/Designation	Permanent Station
1. VICENTE YNCHAUSTI	T-I	ERAMS-East
Purpose of Travel	To attend the DEACO Consultative Forum for Local Teachers Organizations	
Activity Organized/ Sponsored By		
Period Covered	November 12, 2019	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	ICT Conference Room, DepEd RO-VI, Duran St., Iloilo City	
Expenses Covered	(subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	MOOE/Local Funds	

Recommending Approval:

Approved:




NENITA E. GRANDE
Principal I

Date: _____


LYN ROSE E. OTEA
AO - V (BUDGET OFFICER)


PORTIA M. MALLORCA, CESO V
Schools Division Superintendent

Date: _____

 Republic of the Philippines Department of Education REGION VI - WESTERN VISAYAS Duran Street, Iloilo City	 ISO 9001:2015 CERTIFIED	Document Name	Memorandum
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RECORDS SECTION
RELEASED
 Date: 10/31/2019
 By: *[Signature]*

MEMORANDUM

To **Schools Division Superintendents
 Officer-In-Charge to the Office of the Schools Division Superintendents**

Re **DEACO Consultative Forum for Local Teachers Organizations
 on November 12, 2019**

The DepEd Employees Associations Coordinating Office (DEACO) will conduct a half-day event on November 12, 2019 (a.m.) at ICT Conference Room, DepEd RO VI, Duran St., Iloilo City.

The forum will serve as a feedback platform for the issues and concerns such as salary increase, insurance, welfare, benefits and working conditions etc. of the teachers within the region. Members and officers of local teachers organizations existing in the division offices are encouraged to participate. Attendance will be on official business.

AM snacks will be served. Travel expenses of the participants is chargeable to local funds subject to existing auditing rules and regulations.

The targets participants for each division is indicated in the attached sheet.

It is requested that the following information be submitted to this office on or before 9:00 AM November 11, 2019 at r6_officeadm@yahoo.com or elvie.betia@deped.gov.ph

Information on Participating Local Teachers Organization including list of members and their stated issues and concerns.

Please confirm the participants using the attached template on or before 5:00 PM November 08, 2019 at r6_officeadm@yahoo.com or elvie.betia@deped.gov.ph.

[Signature]
MA. GEMMA M. LEDESMA, CESO V
 Regional Director