



Republic of the Philippines
 Department of Education
 Region VI-Western Visayas



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
 Tayum St., Barangay 8, Kabankalan City, Negros Occidental
 Tel. No. (034) 471-2003 • (034) 471-2454

AUTHORITY TO TRAVEL

CONTROL NO:

14341

REGION VI -WESTERN VISAYAS
 BUREAU/DIVISION/SCHOOL: SDO Kabankalan City

Date of Filing: November 13, 2019

NAME	Position/Designation	Permanent Station
PETER J. GALIMBA	ASDS	SDO Kabankalan City
Purpose of Travel	To attend the Recruitment, Selection, Placement (RSP) Capacity Building for Human Resource Merit Promotion and Selection Board (HRMPSB)	
Activity Organized/ Sponsored By		
Period Covered	November 19-22, 2019	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	District 21 Hotel, Donato M. Pizon Ave., San Rafael, Mandurriao, Iloilo City	
Expenses Covered	(subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	MOOE/Local Funds/BHROD-HRDD Funds	

Approved:


PORTIA M. MALLORCA, CESO V
 Schools Division Superintendent

Date: _____



DEPARTMENT OF EDUCATION
BUREAU OF HUMAN RESOURCE
AND ORGANIZATIONAL DEVELOPMENT

November 07, 2019


ADVISORY

Please be informed that the **Recruitment, Selection, Placement (RSP) Capability Building for Human Resource Merit Promotion and Selection Board (HRMPSB) for Region VI** will be held in **District 21 Hotel, Donato M. Pizon Aveue, San Rafael, Manduriao, Iloilo City** from **November 19 to 22, 2019 (inclusive of travel time)**.

The ingress and travel time for the activity will be on **November 19, 2019**, and the first provision of meals on the said day will be *Lunch*. The egress and travel time for the activity will be on **November 22, 2019**, and the last provision on the said day will be *AM Snacks*. Attached for your reference is the *Program/Schedule of Activities*.

It is also advised that the board and lodging are strictly intended for the participants only as listed in the Memorandum (DM-PHROD-2019-00853) signed by Usec. Jesus L.R. Mateo dated September 27, 2019. The accommodation of the participants' drivers, if any, shall be charged against local funds.

For your information and guidance.


JENNIFER E. LOPEZ
Education Program Supervisor
Officer-in-Charge, Office of the Director III
BHROD

[BHROD-HRDD/Sbilag]

2019 100499

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REGIONAL MEMORANDUM
 No. 315 s. 2019

TO: Schools Division Superintendents

FROM: MA. GEMMA M. LEDESMA, CESO V
 Regional Director



SUBJECT: Recruitment, Selection, Placement (RSP) Capability Building for Human Resource Merit Promotion and Selection Board (HRMPSB)

1. The Department of Education, through the Bureau of Human Resource Organizational Development – Human Resource Development Division (BHROD-HRDD) shall conduct a **Recruitment, Selection, Placement (RSP) Capability Building for Human Resource Merit Promotion and Selection Board (HRMPSB) on November 19-22, 2019 (inclusive of travel time) in Iloilo City (specific venue to be announced in a separate advisory).**

2. Participants to the aforementioned activity are as follows:

Participants	Regional Office	Schools Division Office
	Position	Position
Appointing Authority	Regional Director	SDS
HRMPSB Chairperson	Assistant Regional Director	ASDS
HRMPSB Members	1. Chief, Admin. Division 2. Chief, HRDD 3. AO V for Personnel (HRMO) 4. Representative of the Accredited Employees Union	1. Chief, SGOD 2. AO V (Administrative Services Section) 3. AO IV (HRMO) 4. Representative of the Accredited Employees Union

3. The program will start at exactly 1:00pm on Day 1, and end at lunch time of Day 4.

4. Each RO/SDO is requested to bring the following:
 a. laptop;
 b. extension cord; and
 c. copies of existing hiring and promotion guidelines.