



Republic of the Philippines
Department of Education
Region VI-Western Visayas



SCHOOLS DIVISION OFFICE OF KABANKALAN CITY
Tayum St., Barangay 8, Kabankalan City, Negros Occidental
Tel. No. (034) 471-2003 • (034) 471-2454

AUTHORITY TO TRAVEL

CONTROL NO:

14349

REGION VI -WESTERN VISAYAS
BUREAU/DIVISION/SCHOOL:

SDO Kabankalan City

Date of Filing: November 15, 2019

NAME	Position/Designation	Permanent Station
1. ANGELA T. MALALA	EPS	SDO Kabankalan City
2. XYZETTE V. GANZA	P-I	Tabugon ES

Purpose of Travel To attend the National Training of Trainers and Orientation on the Philippine Professional Standards for Schools Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS)

**Activity Organized/
Sponsored By** BHROD-HRDD

Period Covered November 25-29, 2019

Please Check Official Business Official Time

Venue/Destination Cebu City

Expenses Covered (subject to the usual accounting and auditing rules and regulations)

**Fund Source
(Pap Code/...)** MOOE/School MOOE/Local Funds/BHROD Funds

Recommending Approval:**Approved:**
PETER J. GALIMBA

Asst. Schools Division Superintendent

Date: _____


PORTIA M. MALLORCA, PhD, CESO V

Schools Division Superintendent

Date: _____



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE of KABANKALAN CITY
City of Kabankalan



Tel. No. (034) 4710-192

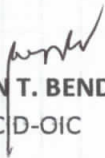
E-mail: kabankalan.city001@deped.gov.ph

This is to endorse the following Schools Division Office of Kabankalan City employees to attend the National Training of Trainers and Orientation on the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) on November 26 – 28, 2019 in Cebu City.

1. Angela T. Malala – EPS
2. Nenita E. Grande - PI

DIVISION PERFORMANCE MANAGEMENT TEAM

PETER J. GALIMBA
OIC – ASDS


BERNADIN T. BENDO
EPS, CD-OIC


CECILIA G. ABELLO
Chief, SGOD

ARNOLD S. MAGDAET
AO – V


EULYNE D. LUCERNA
SEPS – HRD

2019102010

 <p>Republic of the Philippines Department of Education REGION VI – WESTERN VISAYAS Duran Street, Iloilo City</p>	 <p>ISO 9001:2015 CERTIFIED</p>	Document Name	NTOT & Orientation on PPSSH & PPSS
		Document No.	DepED RO6-HRDD- RM-024
		Date Created	18/10/2019
		Revision No./Date	New
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REGIONAL MEMORANDUM

No. 378, s. 2019

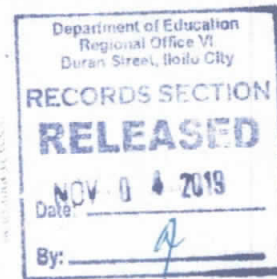
cp Mam Bando

**TO: Schools Division Superintendents
All Others Concerned**

FROM: MA. GEMMA M. LEDESMA, CESO V
Regional Director

**SUBJECT: National Training of Trainers and Orientation on the Philippine
Professional Standards for School Heads (PPSSH) and Philippine
Professional Standards for Supervisors (PPSS)**

DATE: 18 October 2019



- The Department of Education through the Bureau of Human Resource and Organizational Development-Human Resource Development Division, shall conduct the **National Training of Trainers and Orientation on the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) on November 4-8, 2019 (inclusive of travel time) within Cavite.**
- Region VI Participants to the NTOT are as follows:

Office	No. of Representative	Expected Position of Representatives
HRDD	1	Chief or representative
CLMD	1	Chief or representative
FTAD	1	Chief or representative
ESSD	1	Chief or representative
QAD	1	Chief or representative
PPRD	1	Chief or representative

- Likewise, there will be an **Orientation Training on Leadership Standard Batch 3** (for Regions VI, VII, & VIII) on **November 26-28, 2019 (exclusive of travel time) within Cebu.**
- To attend from Region VI are the following:

Office	No. of Representatives	Expected Position of Representatives
Regional Office (3)	2	Representatives who attended the NTOT per RO
Region VI-Schools Division Offices		
Very Large (1)	2	(1) School Head, (1) Supervisor per SDO
Large (1)	2	(1) School Head, (1) Supervisor per SDO
Medium (13)	2	(1) School Head, (1) Supervisor per SDO
Small (5)	1	(1) School Head, or (1) Supervisor per SDO

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5. All trainings shall last for a total of (3) days, exclusive of travel time.
6. The ingress and travel time for all trainings shall be on Day 0 (Check-in time is at 2:00pm onwards). Dinner shall be the first provision of meals on Day 0. The egress shall be on Day 4 (Check-out time is at 12:00nn). Breakfast shall be the last provision of meals on Day 4.
7. Travel expenses of participants shall be charged to local funds while their board and lodging shall be charged to BHROD Funds subject to the existing budgeting, accounting, and auditing rules and regulations.
8. For inquiries and clarifications, please contact Ms. Erika Daza or Mr. Earl Ryan Losito of BHROD-HRDD at telephone no. (02) 470-6630 or email at erika.daza@deped.gov.ph and earl.losito@deped.gov.ph.
9. For your appropriate action.